

AGENDA

Regular Council Meeting
Tuesday, February 18, 2025, at 6:30 p.m.
Powassan Council Chambers
252 Clark Street, Powassan, ON

1. **CALL TO ORDER**

2. **LAND ACKNOWLEDGMENT**

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings.”

3. **ROLL CALL**

4. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**

5. **APPROVAL OF THE AGENDA**

6. **DELEGATIONS TO COUNCIL**

6.1 Madeleine Smith, Senior Project Engineer, Tatham Engineering – Trout Creek Community Centre Detailed Structural Investigation Final Report

7. **ADOPTION OF MINUTES OF PREVIOUS OPEN SESSION MEETINGS OF COUNCIL**

7.1 Regular Council Meeting of February 4, 2025

8. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**

9. **MINUTES AND REPORTS FROM APPOINTED BOARDS**

9.1 District of Parry Sound Social Services Administration Board CAO's Report of February 2025

10. **STAFF REPORTS**

10.1 Operations and Facilities Manager, F. Schmeltz – Public Works January Work List

10.2 Deputy Clerk, K. Bester – Seniors Active Living Centre Programming

10.3 Treasurer/Director of Corporate Services, B. Robinson – Update on 250 Clark Rental Space

10.4 Treasurer/Director of Corporate Services, B. Robinson – 2024 Q4 Budget Variance Report

11. BY-LAWS

11.1 Bylaw 2025-03 – Zoning Bylaw Amendment (44 Purdon Line)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

13.1 Socio and Economic Prosperity Review – Resolution of Support for Association of Municipalities of Ontario (AMO)

13.2 Knight Piesold Consulting – Powassan Landfill Annual Monitoring and Reporting contract renewal

14. CORRESPONDENCE

14.1 CN Rail – Rail Safety Ambassador Certificate

15. ADDENDUM

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. CLOSED SESSION

18. MOTION TO ADJOURN

Regular Council Meeting
Tuesday, February 4, 2025, at 6:30 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Markus Wand, Deputy Mayor
Dave Britton, Councillor
Randy Hall, Councillor

Staff: Brayden Robinson, Treasurer/Director of Corporate Services
Allison Quinn, Clerk

**Absent,
With Regrets:** Leo Patey, Councillor

Presentations: Renee Meyer, ACT Lead Volunteer – Canadian Cancer Society
Travis Tennant and Jeff Eckensviller – Kraft Hockeyville 2025
Diane Cole, Coordinator and John Thomson, Treasurer – Powassan and District Foodbank

Disclosure of Monetary Interest and General Nature Thereof: None.

- 2025-23** Moved by: R. Hall Seconded by: D. Britton
That the agenda of the Regular Council Meeting of February 4, 2025, be approved, with the following addendums:
Item 6.4 removed;
Item 15.1 Mayor McIsaac – Terrif Response **Carried**
- 2025-24** Moved by: D. Britton Seconded by: R. Hall
That the minutes of the Regular meeting of Council of January 7, 2025, be adopted. **Carried**
- 2025-25** Moved by: D. Britton Seconded by: M. Wand
That the minutes from the Powassan Maple Syrup Festival Committee meeting of January 14, 2025, be received. **Carried**
- 2025-26** Moved by: M. Wand Seconded by: R. Hall
That the minutes from the Municipal Recreation Committee meeting of October 23, 2024, be received. **Carried**
- 2025-27** Moved by: R. Hall Seconded by: D. Britton
That the minutes from the Municipal Recreation Committee meeting of December 4, 2024, be received. **Carried**

- 2025-28** Moved by: D. Britton Seconded by: R. Hall
That the minutes from the Powassan and District Union Public Library Board meeting of December 16, 2024, be received. **Carried**
- 2025-29** Moved by: R. Hall Seconded by: M. Wand
That the minutes from the Powassan Nipissing Callander Police Detachment Board meeting of November 25, 2024, be received. **Carried**
- 2025-30** Moved by: M. Wand Seconded by: R. Hall
That the memo from Manager of Operations and Facilities, F. Schmeltz, regarding the Biennial Bridge and Culvert Report be received; and,
FURTHER that Council reduces the speed limit to 30km/hr and approves a load restriction of 5 tonnes be placed on the culverts located at or near Lot 4 Concession 5, O'Connor Line and Lot 5 Concession 7, Hunt Line, when regular half load restrictions are implemented, at the discretion of municipal staff. **Carried**
- 2025-31** Moved by: R. Hall Seconded by: D. Britton
That the memo from Deput Clerk, K. Bester, regarding the Fire Protection Grant, be received for information purposes. **Carried**
- 2025-32** Moved by: D. Britton Seconded by: R. Hall
That the report dated November 25, 2024, from Planscape regarding Zoning Bylaw Amendment-44 Purdon Line, be received. **Carried**
- 2025-33** Moved by: D. Britton Seconded by: M. Wand
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding the Signing Authority Bylaw be received; and,
FURTHER that the Draft Bylaw be approved. **Carried**
- 2025-34** Moved by: M. Wand Seconded by: R. Hall
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding 2025 Budget dates be received; and,
FURTHER that Council set dates for two Special Budget Meetings for February and March 2025 as set out in the memo. **Carried**
- 2025-35** Moved by: R. Hall Seconded by: D. Britton
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding the Blue Box Transition, be received; and,
FURTHER that staff be directed to notify businesses currently receiving curbside recycling collection services that these services will end effective September 16, 2025. **Carried**
- 2025-36** Moved by: D. Britton Seconded by: R. Hall
That the memo from Clerk, A. Quinn regarding proposed changes to Section 5.9 of Procedural Bylaw 2023-18 be received; and,
FURTHER that staff be directed to make the recommended changes and follow proper notice procedure as per Section 2.7 of the Bylaw. **Carried**

- 2025-37** Moved by: R. Hall Seconded by: D. Britton
That the Municipality of Powassan supports the application to the Seniors Active Living Centre program for the 2025-26 period and hereby commits to including \$3,000.00 in the 2025 budget, along with \$5,850.00 in in-kind support (use of 250 Clark meeting rooms, the gymnasium and commercial kitchen), for this program period. **Carried**
- 2025-38** Moved by: D. Britton Seconded by: M. Wand
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding Pool Repairs Tender, be received; and,
FURTHER that staff be directed to proceed with issuing a tender for this work. **Carried**
- 2025-39** Moved by: M. Wand Seconded by: R. Hall
That Bylaw 2025-03, being a Bylaw to amend Bylaw 2003-38, as amended, the Zoning Bylaw for the Municipality of Powassan with respect to lands described as PT LT 25 RCP 320 PT 1 42R4645, EXCEPT PT 14 to 16 42R12151; S/T R027765, (Civic Address 44 Purdon Line), in the Municipality of Powassan;
Be **READ** a **FIRST** and **SECOND** time on the 4th day of February 2025 and to be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council on the 18th day of February 2025. **Carried**
- 2025-40** Moved by: R. Hall Seconded by: D. Britton
That Bylaw 2025-04, being a Bylaw to Appoint Signing Officers;
Be **READ** a **FIRST** and **SECOND** time and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council meeting this 4th day of February 2025, for the immediate wellbeing of the Municipality. **Carried**
- 2025-41** Moved by: D. Britton Seconded by: R. Hall
That the Next Generation 911 Authority Service Agreement the Municipality of Powassan and Bell Canada be received; and,
FURTHER that the Mayor and Treasurer/Director of Corporate Services be given authority to execute the agreement. **Carried**
- 2025-42** Moved by: D. Britton Seconded by: R. Hall
That the report dated January 20, 2025, from Tatham Engineering regarding the Trout Creek Community Centre Detailed Structural Investigation, be received. **Carried**
- 2025-43** Moved by: R. Hall Seconded by: D. Britton
BE IT RESOLVED that the Council of the Municipality of Powassan approves the application to the Northern Ontario Heritage Fund Corporation (NOHFC) for the Community Events Stream for the 2025 Powassan Maple Syrup Festival / Week in the funding amount of \$12,443.00; and,
FURTHER that the Council of the Municipality of Powassan confirms commitment to cover the Municipality's contribution towards the project in the amount of \$16,432.00 which will come from Vendor fees and Donations and the Municipality will cover any project cost overruns should they occur; and,

FURTHER that the Municipality enters into an agreement with NOHFC regarding the 2025 Powassan Maple Syrup Festival/Week. **Carried**

2025-44 Moved by: D. Britton Seconded by: R. Hall
That the correspondence dated January 7, 2025, from the City of North Bay regarding participation in the Household Hazardous Waste Program be received; and,

FURTHER that Council approve participation for the 2025 year. **Carried**

2025-45 Moved by: D. Britton Seconded by: M. Wand
That the 2024 Annual Summary for the Powassan Drinking Water System, prepared by Ontario Clean Water Agency, be received.

Recorded Vote: Requested by Councillor Britton

Councillor Britton Yea

Councillor Hall Yea

Councillor Wand Yea

Mayor McIsaac Yea

Carried

2025-46 Moved by: M. Wand Seconded by: R. Hall
That the 2025 Budget and Municipal Levy from the North Bay Mattawa Conservation Authority, be received. **Carried**

2025-47 Moved by: R. Hall Seconded by: D. Britton
That the correspondence dated December 12, 2024, from the Ministry of Municipal Affairs and Housing regarding the Municipal Accountability Act, 2024, be received. **Carried**

2025-48 Moved by: D. Britton Seconded by: R. Hall
That the correspondence dated January 6, 2025, from Near North Crime Stoppers regarding Crime Stoppers Month, be received. **Carried**

2025-49 Moved by: R. Hall Seconded by: M. Wand
That the correspondence dated January 19, 2025, from the Ministry of Rural Affairs regarding Enabling Opportunity: Ontario's Rural Economic Development Strategy, be received. **Carried**

2025-50 Moved by: D. Britton Seconded by: M. Wand
That Council now adjourns at 8:24 p.m. **Carried**

Mayor

Clerk

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

February 2025

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

ROMA Conference

I attended the annual Rural Ontario Municipalities Association (ROMA) conference in Toronto from January 19-21, 2025. The ROMA Conference is our opportunity to meet on local matters through delegation meetings and to hear from the Premier of Ontario and provincial party leaders on their priorities and vision for Ontario. This year, I sat with my Northern Ontario Service Deliverers Association (NOSDA) colleagues to advocate for the priorities of Northern Ontario DSSABs.

NOSDA meets with the Honourable Paul Calandra, Minister of Municipal Affairs



NOSDA meeting with Parliamentary Assistant Billy Pang, Ministry of Education



NOSDA meeting with the Honourable Michael Tibollo, Associate Minister of Mental Health Health & Addictions

NOSDA meeting with the Honourable Doug Downey, Attorney General



NOSDA meeting with the Honourable Nolin Quinn, Minister of Colleges & Universities

DSSAB Recruitment Video

Last fall, we filmed a video with Big Lake Cinematic, a local video production company, to enhance efforts in recruiting staff to the District of Parry Sound to work for our organization. This video is now publicly available on our website and social media sites, and will be used by our Human Resources team as they attend job fairs and events.

Please take the time to watch these videos:

Full Video: [FULL DSSAB Recruitment Video](#)

Trailer: [PDSSAB 60 Sec Trailer 3840x2160 UHD CCBurn Stereo](#)



Licensed Child Care Programs

**Total Children Utilizing Directly Operated Child Care in the District
December 2024**

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	2	2	1	5	9	19
Toddler (18-30M)	10	6	14	19	39	88
Preschool (30M-4Y)	15	13	16	33	55	132
# of Active Children	27	21	31	57	103	239

A significant number of infants have aged into toddlers and are still occupying a toddler position in the child care program.

**School Age Programs
December 2024**

Location	Enrollment
Mapleridge After School	25
Mapleridge Before School	8
Mapleridge Summer Program	N/A
Sundridge Centennial After School	13
Home Child Care	19
# of Active Children	65

School age programs continue to be at full capacity based on the available staffing.

**Inclusion Support Services
December 2024**

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	1	1	2	4	0	0	0
Toddler (18-30M)	5	5	10	22	2	5	0
Preschool (30M-4Y)	4	32	36	58	6	1	0
School Age (4Y+)	5	14	19	30	2	0	2
Monthly Total	15	52	67	-	10	6	2
YTD Total	21	93	-	114	44	47	54

The above chart shows a total number of children served by the Inclusion Support Services team to be 114, 21 children were seen in an EarlyON Child and Family Centre and 93 children were seen in a licensed child care program (home and/or centre-based). Ten children remain on the waitlist for services, including 6 new referrals the month of December.

**EarlyON Child and Family Programs
December 2024**

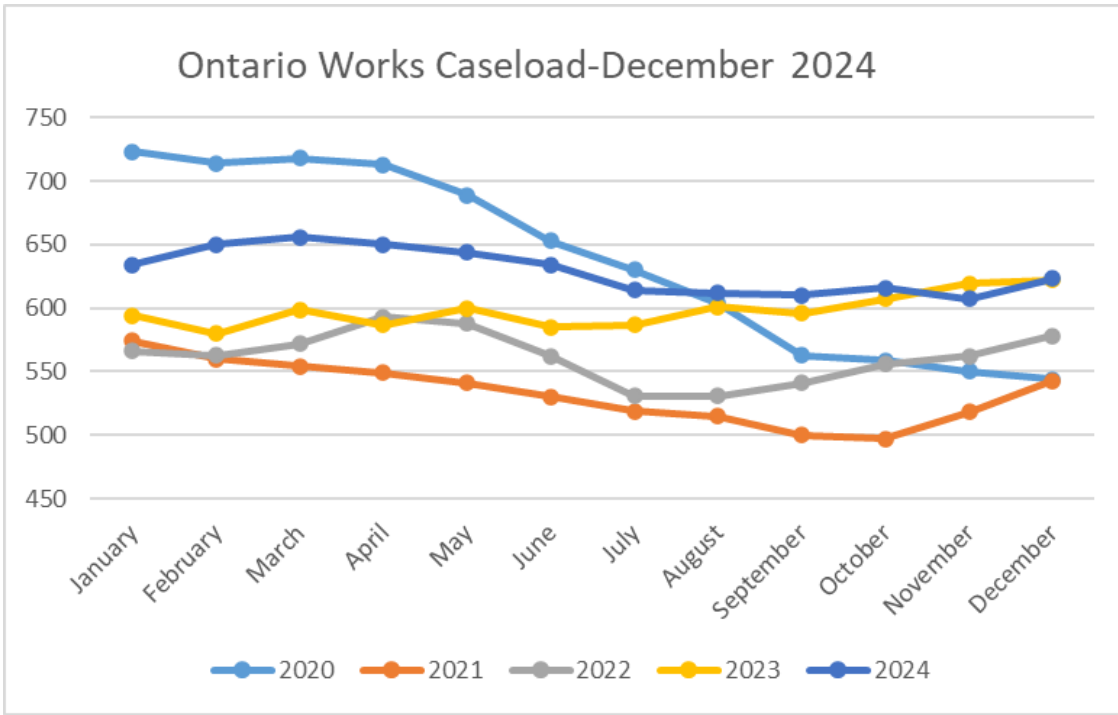
Activity	Monthly Total	YTD
Number of Child Visits	685	11,250
Number of New Children Attending	24	441
Number of Adult Visits	544	8,810
Number of Virtual Programming Events	7	107
Number of Engagements through Social Media	116	8,525
Number of Views through Social Media	22,469	177,429

Funding Sources for District Wide Childcare Spaces - December 2024

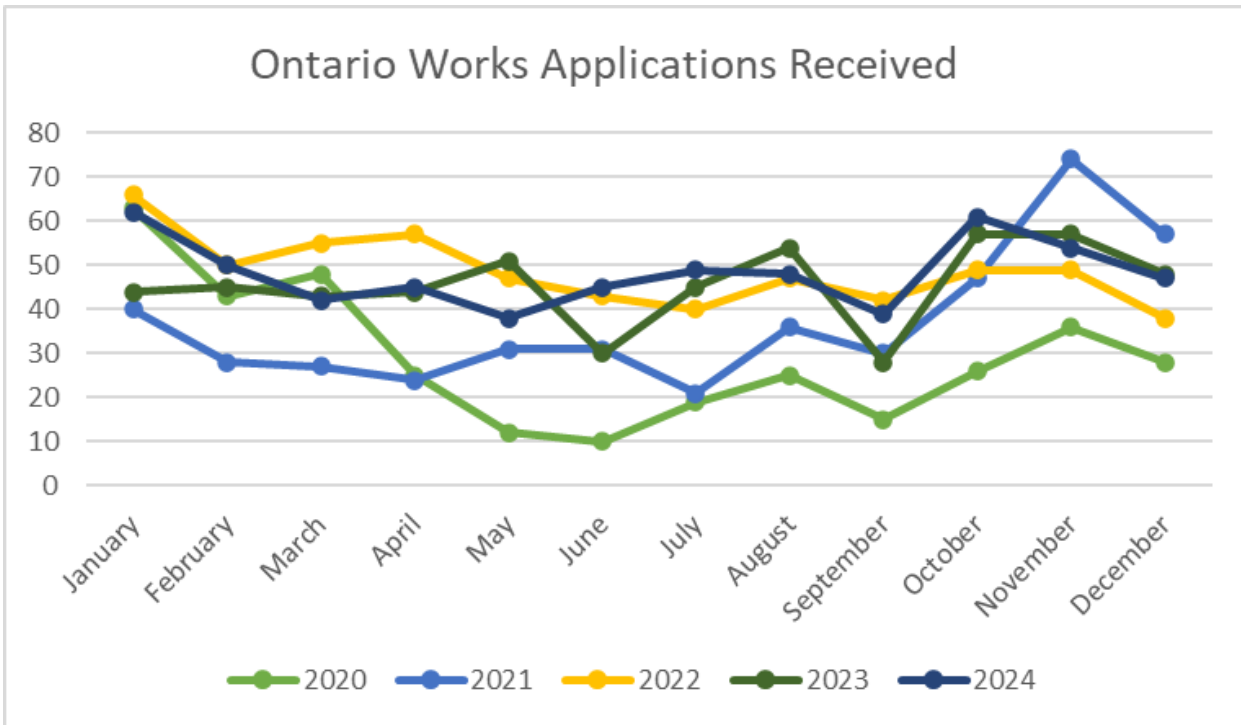
Funding Source - Active	# of Children	# of Families
CWELCC*	51	49
CWELCC Full Fee	205	203
Extended Day Fee Subsidy	3	3
Fee Subsidy	32	25
Full Fee	28	26
Ontario Works	1	1
Total	320	307

Funding Source - New	# of Children	# of Families
CWELCC*		
CWELCC Full Fee	4	4
Extended Day Fee Subsidy		
Fee Subsidy	1	1
Full Fee		
Ontario Works		
Total	5	5

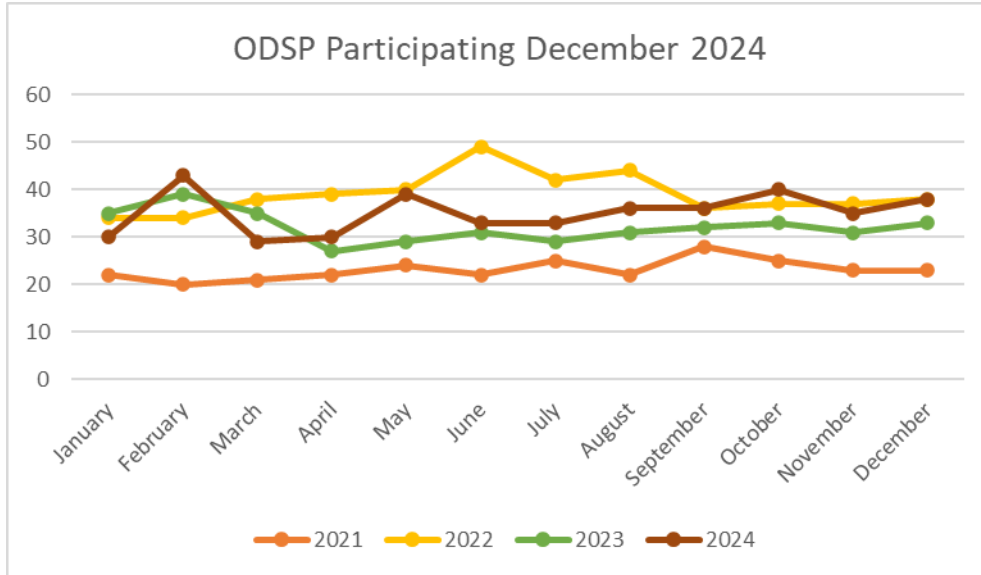
Exits	# of Children	# of Families
Fee Subsidy	1	1
CWELCC Full Fee	0	0
Extended Day Fee Subsidy	1	1
Fee Subsidy	0	0
Full Fee	0	0
Ontario Works	0	0
Total	2	2



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

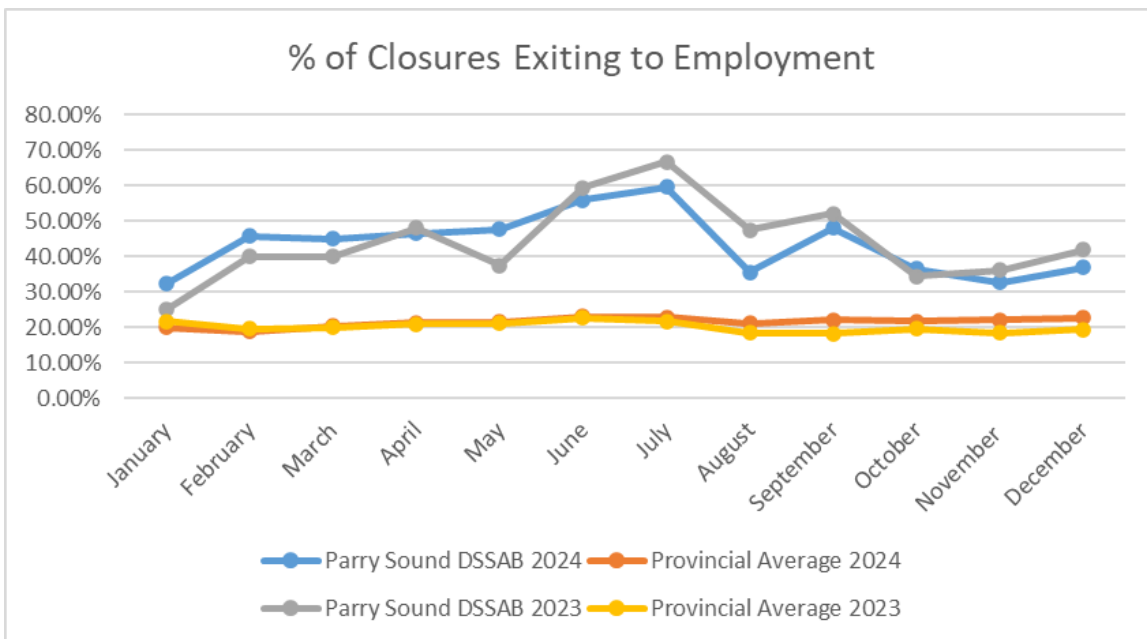


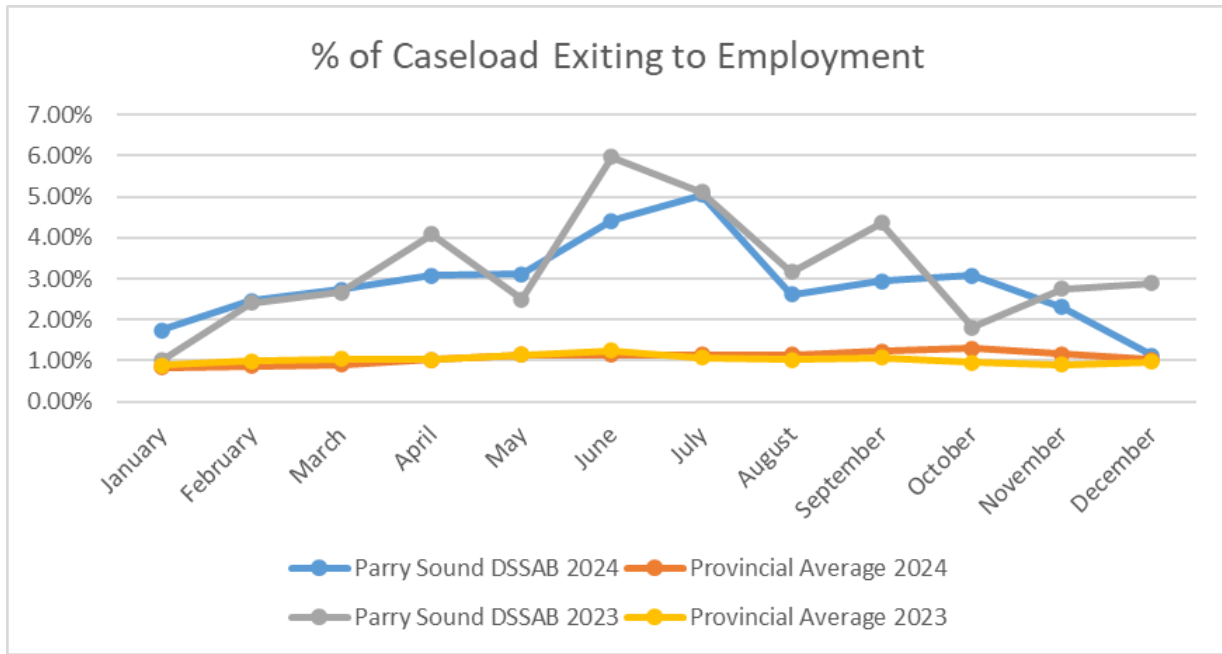
ODSP Participants in Ontario Works Employment Assistance



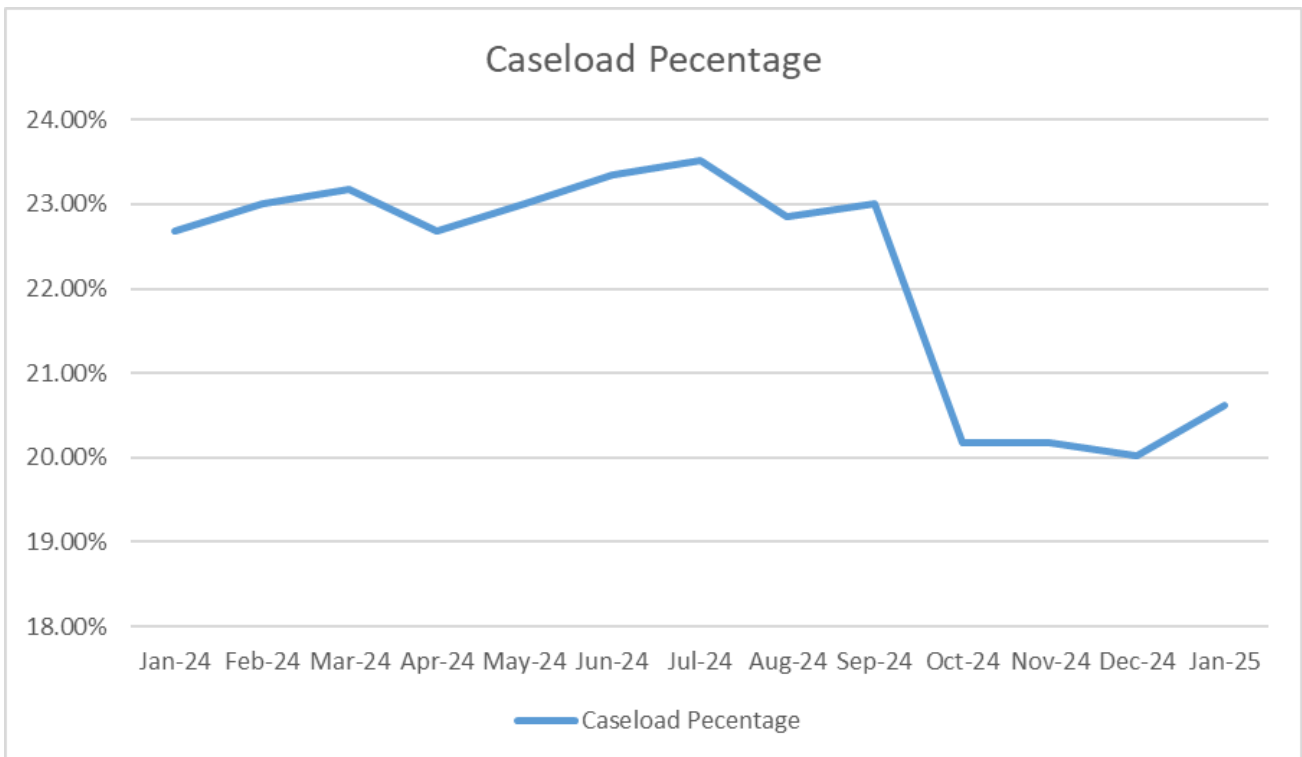
The OW Caseload continues to remain static at **623** cases. We are supporting **38** ODSP participants in our Employment Assistance program. We also have **61** Temporary Care Assistance cases. We received **47** Ontario Works Applications, 48(79%) of which were online through SADA and managed through the Ontario Works Intake Unit (formerly IBAU) in November.

Employment Assistance & Performance Outcomes

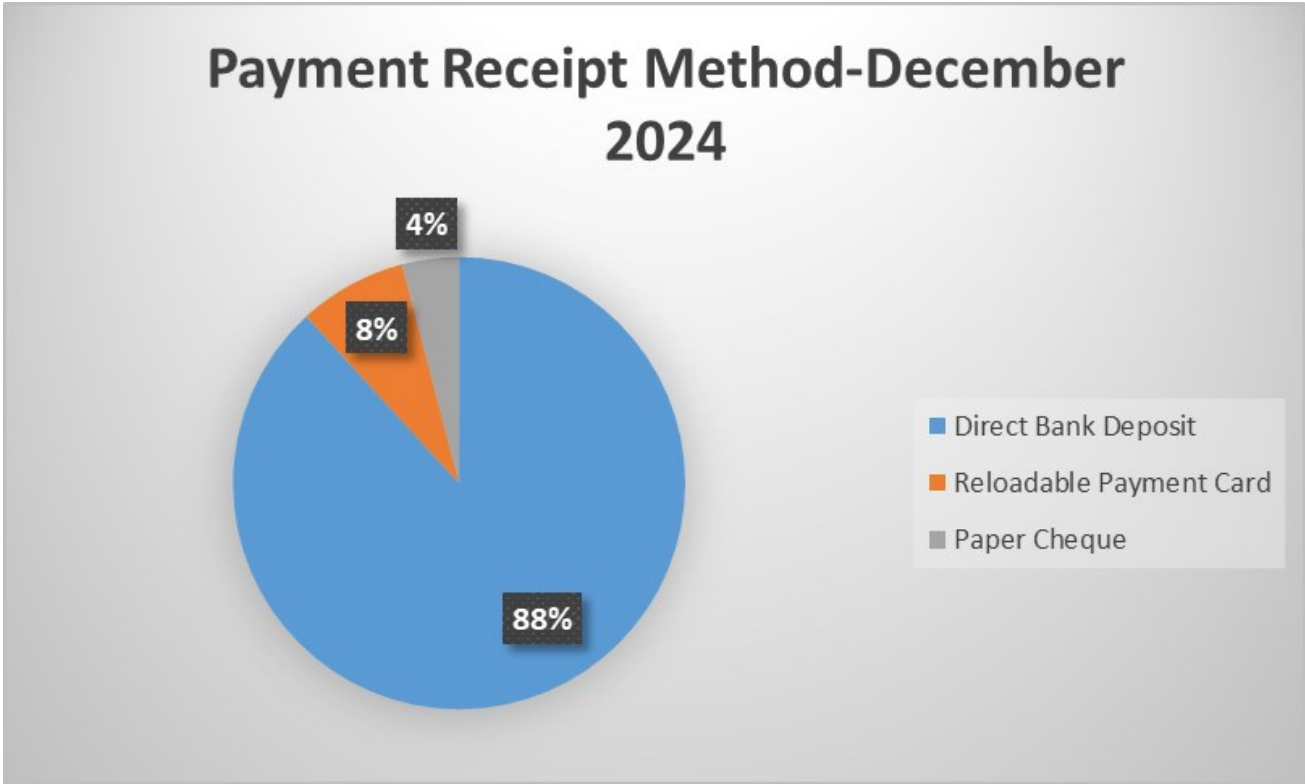




MyBenefits Enrollment 2024



DBD Enrollment

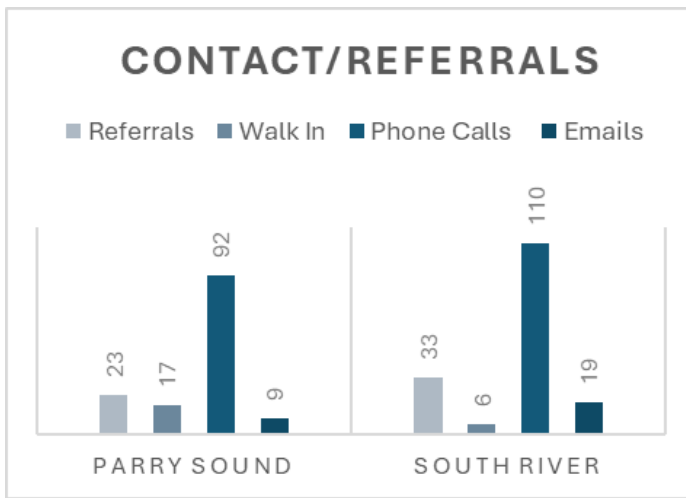


Income Support & Stability Update

Income Support and Stability Program Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in achieving and maintain life stabilization goals.

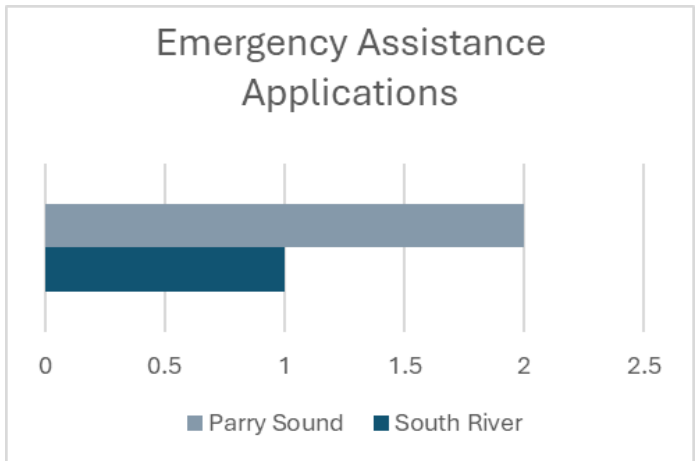
Contact / Referrals – December 2024

The data collected is initial contact made with a client to determine eligibility for on going support. This includes ongoing Housing Stability and Ontario Works cases.



Emergency Assistance Applications December 2024

An application can be created when the applicant is not currently in receipt of social assistance, or not serving a period of ineligibility. Administrator also must be satisfied the applicant to the best of their ability made a reasonable effort to access other resources.



Client Referrals

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

December 2024	East	West	YTD
Homeless	0	2	42
At Risk	0	1	84
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			125
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	0
Esprit in Shelter	1		3

Short Term Housing Allowance

Max of \$400 for 6 months

	Active	YTD
December	10	25

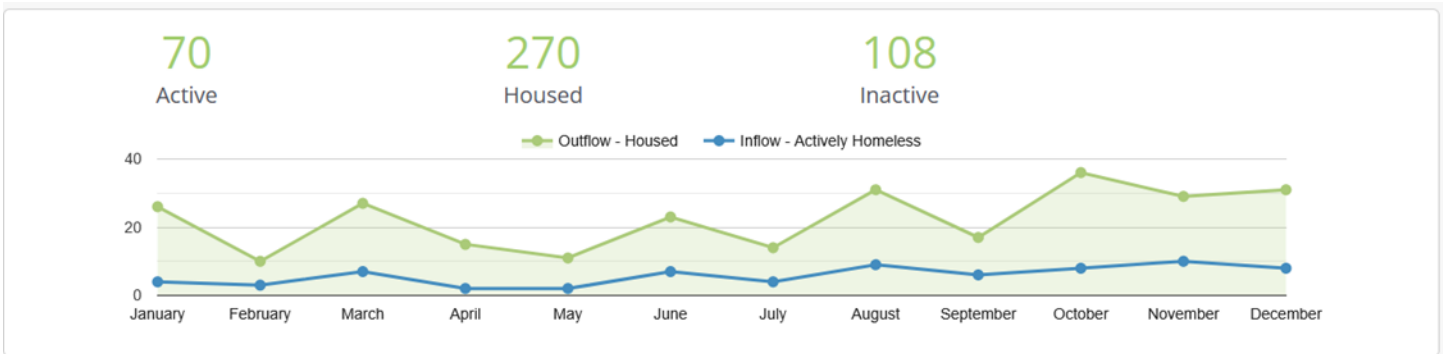
Household Income Sources and Issuance from Homelessness Prevention Programs Funding (HPP)

December 2024 Income Source	Total	HPP
Senior	1	\$136.98
ODSP	17	\$14,987.17
Ontario Works	12	\$9,882.60
Low Income	1	\$1,474.65
Total		\$26,481.40

December 2024 Reason for Issue	Total
Rental Arrears	\$8,051.90
Utilities/Firewood	\$4,402.40
Transportation	\$350.00
Food/Household/Misc.	\$13,229.62
Emergency Housing	\$447.48
Total	\$26,481.40

**By-Name List Data
September 1, 2021– December 31, 2024**

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access.



Housing Programs

**Social Housing Centralized Waitlist Report
December 2024**

	East Parry Sound	West Parry Sound	Total
Seniors	48	132	180
Families	135	462	597
Individuals	494	151	645
Total	677	745	1422
Total Waitlist Unduplicated			394

**Social Housing Centralized Waitlist (CWL) 2023 - 2024 Comparison
Applications and Households Housing from the CWL**

Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5	1	13			Jan	3		2	1	
Feb	5	1	10			Feb	5		11	1	
Mar	6		35			Mar	7		3	3	
Apr	11		17	6		Apr	10	1	7		
May	13	2	9	2		May	4	1	5	1	
June	9	1	2	1		June	1		15	3	
July	5	1	5	1		July	9	1	19		
Aug	14	1	3	1		Aug	9	1	21		
Sept	12		4			Sept	6		16	2	
Oct	8	1	1	4	2	Oct	6		9	4	
Nov	12		3			Nov	10	1	17	3	
Dec	1		2	3	3	Dec	11	0	7	3	2
Total	101	8	104	18	5	Total	81	5	131	21	

SPP = Special Priority Applicant

- Housing Programs saw eleven new applications to the centralized waitlist in the month of December, bringing the annual total to eighty-one new applications.
- There were seven cancelled applications in December. Two were due to no contact, and five were due to the applicant being eligible to receive Canada Ontario Housing Benefit funding.
- There were 3 applicants housed from the centralized waitlist in December. Two of those applicants held special priority placement status.

**Parry Sound District Housing Corporation
December 2024**

Activity for Tenant Services

	Current	YTD
Move outs	2	35
Move in (centralized waitlist along with internal transfers)	2	36
L1/L2 forms	0	5
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	1	8
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	0	9
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	1
Repayment agreements (formal & informal)	3	56
No Trespass Order	0	4
Tenant Home Visits	25	382
Mediation/Negotiation/Referrals	17	190
Tenant Engagements/Education	7	67

**Property Maintenance & Capital Projects
December 2024**

Pest Control		3 Buildings are currently being monitored monthly for bedbugs. There are no active units currently.
Vacant Units	11	9 one-bedroom, 2- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	5	1 Affordable/4 Market units available
After Hours Calls	7	Leak, furnace not working, locked out, smoke detector-batteries, Fire panel off line
Work Orders	92	Work orders are created for our staff to complete routine maintenance repairs
Purchase Orders	101	Purchase Orders are for services, and materials required outside of the Housing Operations Department
Fire Inspections	5	5 buildings were inspected
Annual Inspections	0	Hurononia Fire Safety Inspections completed for 50-unit building
Incident Reports	0	

Esprit Place Family Resource Centre

Emergency Shelter Services	December 2024	YTD
Number of women who stayed in shelter this month <i>This month's stats include women who were housed in a hotel</i>	0	31
Number of children who stayed in the shelter this month <i>This month's stats include women who were housed in a hotel</i>	0	14
Number of hours of direct service to women (shelter and counselling)	205	1627
Number of days at capacity	0	0
Number of days over capacity	0	0
Overall capacity %	-	-
Resident bed nights (women & children)	-	-
Phone interactions (crisis/support)	16	358

- Please note: Esprit Place closed for renovations mid April 2024. Statistics are reflective of minimum occupancy during closure preparations, but accurately reflect outreach and business day crisis line management.
- We are also currently housing 1 family of three in a transitional housing unit.

Transitional Support	December 2024	YTD
Number of women served this month	6	47
Number of NEW women registered in the program	1	18
Number of public ed/groups offered	0	1

Child Witness Program	December 2024	YTD
Number of children/women served this month	6	131
Number of NEW clients (mothers and children) registered in the program	0	11
Number of public ed/groups offered	0	3

Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025
---	-----------------	------------------	-----------------	-----------------	-----------------	-----------------

Total Page Followers	642	657	671	677	682	698
Post Reach this Period (# of people who saw post)	6261	5343	2332	3032	2421	5003
Post Engagement this Period (# of reactions, comments, shares)	512	380	365	257	59	666

Facebook -Esprit Place Family Resource Centre	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025
--	-----------------	------------------	-----------------	-----------------	-----------------	-----------------

Total Page Followers	196	198	199	209	214	214
Post Reach this Period (# of people who saw post)	1782	275	124	3103	3304	608
Post Engagement this Period (# of reactions, comments, shares)	91	32	11	151	119	12

DSSAB LinkedIn Stats https://bit.ly/2YyFHIE	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025
--	-----------------	------------------	-----------------	-----------------	-----------------	-----------------

Total Followers	485	488	492	501	503	515
Search Appearances (in last 7 days)	184	90	64	10	52	40
Total Page Views	26	84	69	55	50	32
Post Impressions	1241	243	154	1800	1416	2342
Total Unique Visitors	13	41	38	23	14	18

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025
---	-----------------	------------------	-----------------	-----------------	-----------------	-----------------

Total Followers	85	93	93	97	97	99
# of accumulated posts	27	36	37	53	59	61



STAFF REPORT

To: Council
From: Operations
Re: Public works

RECCOMENDATION:

That the attached public works, January work list be accepted for informational purpose.

DAY	TASKS
1	Avery's Mobile replaced fan hub on FL 2013
2	2am start to plow and sand all roads, sidewalks and parking lots. Called in during evening for leaking water at 396 Main St Powassan on home owners side. Collected garbage Al off
3	collected garbage, kenny worked landfill, plowed and sanded landfill, Pete, brian sanded all roads, sanded parking lots. 710 won't start (fuel issue) Al and Jeremy off
4	
5	
6	Plowed and sanded all roads and sidewalks and parking lots, (4am start) Kieron collected garbage
7	washed trucks, picked up parts in north bay & renewed license plates, repaired water leak at 396 Main St Powassan (replaced curb stop) shut off water to Main St North, Valley View Dr W & birch St, Jeremy patrolled at 4 am, collected garbage
8	Jeremy spot sanded at 4am, Al worked the landfill, Pete unloaded truck of tools, collected garbage, wrote reports, noticed gas being stolen from PW yard (police Notified), Moved snow behind arena, worked on trucks, Brian off, Kenny sick
9	Collected garbage, Jeremy patrolled at 4am and spot sanded, cleaned shops and maintenance on 2013 and 2014 FL/washed them. Maintenance on the generator and water pump.
10	Collected garbage, Jeremy patrolled at 4am and spot sanded, Brian sanded and did shop maintenance, Peter worked Landfill and shop maintenance, worked on wing of 2013, oil sprayed tailgate and pivot points on 2013FL
11	Jeremy, Trevor, Pete and Al plowed and sanded all roads and sidewalks
12	Jeremy patrolled roads
13	Trevor in at 4am, called crew in at 4:15am to plow and sand all roads, sidewalks and parking lots
14	Kelsey and Kieron collected garbage, 4 am start to plow and sand all roads, parking lots and sidewalks. Washed trucks
15	Plowed and sanded all roads, parking lots and sidewalks, washed trucks, collected garbage (Joey filled in for Kieron)
16	Trevor patrolled, called in Brian, Pete, Jeremy to sand all roads, Kelsey/Joey collected garbage, put new chain on trackless snowblower in T.C, fixed spinner on 2011 FL, fixed light on 2011 FL
17	Trevor patrolled (4am), replaced headlights on 2013 and 2014 FL, ordered parts for trackless, replaced stop sign on Hunt Line East.
18	Brian, Trevor and Al Plowed snow drifts and East side and north end, (5am) 9pm start, plowed and sanded all roads and sidewalks and parking lots
19	
20	Pete patrolled 4 am, repaired stop sign at Genessee lake Rd and Memorial Park Dr, changed stop sign at Hunt Line West, Replaced hydraulic lines on trackless in T.C. fixed mailbox on Mc Charles Line, collected garbage, (garbage truck blew a brake line, took 2013 FL to get tailgate latches fixed
21	Collected garbage, Pete sanded all roads, broken sewer lateral at 396 Main St Powassan, Trevor, Brian, Jeremy and Muskoka Hydrovac dug and replaced a 2' section of 5" AC pipe to 6" PVC pipe and 2 Fernco's, flushed lateral and backfilled with "A" gravel. 710 hydraulics overheating
22	Collected garbage, Pete patrolled roads, Plowed snow drifts and spot sanded, rinsed trucks
23	Pete patrolled, greased trucks, attended road supers meeting
24	Pete patrolled roads
25	Plowed and sanded all roads and sidewalks (4am)
26	collected garbage, spot sanded/plowed snow drifts, plowed parking lots, Laminated 2 beams at TCCC at front entrance way(engineer's recommendations)took boss plow to DRD to be repaired
27	Plowed and sanded all roads, sidewalks and parking lots, collected garbage, rinsed off trucks, moved 2 snow piles at 250 Clark
28	Plowed and sanded all roads and sidewalks, parking lots, collected garbage
29	moved snow in TC on Main St and in front of Pauls funeral home. Got trackless from fire dept as ours is down for extensive repairs. 710 also down with no hydraulic functions, collected garbage
30	Hauled snow from Main St and Clark St 10pm-7am. Collected garbage, completed work lists,
31	

STAFF REPORT

To: Council
From: K. Bester, Deputy Clerk
Re: Seniors Active Living Centres Programming (Ministry of Seniors and Accessibility)
Date: February 18, 2025

For Information Purposes –

Please note that we received confirmation that our application to the above noted program was successful. We will be allocated \$7,500 for the January-March 2025 period. This funding provides monies for programming for seniors (a variety of workshops and classes, trips, etc.).

What this also means is that we have been designated as a Seniors Active Living Centre and moving forward – we only have to provide a budget summary and details of programming (by a certain date each year) in order to provide annual programming to our seniors. The maximum funding that we can apply for is \$55,000 (for 2025-26), with the municipality responsible for 20% (in kind / cash etc.)

STAFF REPORT

To: Council
From: Treasurer/Director of Corporate Services
Re: Update on 250 Clark Rental Space

RECOMMENDATION:

That the staff report regarding rental space at 250 Clark Street be received; that staff be directed to execute the plan for space reallocation as outlined; and that staff be authorized to negotiate and execute new lease agreements with all affected lessees.

ANALYSIS:

At the December 3, 2024, regular meeting, Council was informed that one of our existing renters was looking to acquire additional space and expand their footprint in Powassan. At that meeting, staff were directed to develop a plan for the reallocation of rental space within 250 Clark Street to accommodate this request.

Recently, our facility was toured by representatives of the Community Paramedic Program. Although a board decision has yet to be made, the representatives appeared to find the space suitable, and it seems probable that we will be able to lease the space to them. The Program currently occupies one suite at 250 Clark, and the combined space of their current room and the adjacent unit, occupied by Almaguin Learning, exactly meets their needs. Note that these rooms are internally connected through an existing doorway. This rental is expected to earn approximately \$15,000 annually for the Municipality.

In order to accommodate this change, the Almaguin Learning Centre would be moved to the space currently occupied by the Planning Board. The Planning Board, in turn, would return to space within the Municipal corridor where it was prior to 2021. Both the Cedar and Elm rooms would remain as swing space.

This reallocation would move all renters with community traffic into the same, isolated wing, with a common entranceway, and would eliminate interference with Municipal operations. All three agencies, being the Grace House, Food Bank, and Almaguin Adult Learning Centre, are receiving donated space.

While the Planning Board is on board with this plan, it is worth noting that concerns have been raised from the Learning Centre, who in an email to staff expressed objections about being moved into a significantly smaller space and noise coming from Grace House. In response, staff have noted that:

- The room in question is only slightly smaller than their current space, with approximate dimensions of 10.5' x 22.5' (233 sq ft) versus 11.5' x 23.0' (263 sq ft). However, it should also be noted that their current space has an out-of-order bathroom in it, that represents approximately 45 sq ft of unusable space. There will, therefore, actually be a slight increase in useable space with this reallocation.

- In response to the noise issue, the Municipality has historically, and will continue to, offer space in the Cedar Room for a quiet area for patrons as required. Further, the two agencies only operate concurrently for 8 hours per week, so this is not expected to pose a significant obstacle.

Pending a final decision from the EMS Board, staff are seeking direction from Council to execute this plan. In addition, staff would like to enter into new lease agreements with each agency impacted by the change and are seeking authorization to negotiate and sign these agreements on behalf of the Municipality.

STAFF REPORT

To: Council
From: Treasurer/Director of Corporate Services
Re: 2024 Q4 Budget Variance Report

RECOMMENDATION:

Received for information purposes.

ANALYSIS:

Enclosed please find a preliminary budget variance report as of December 31, 2024.

Please note that these figures do not reflect the final year-end totals; there are adjusting entries and some outstanding invoices yet to be processed. However, the report herein provides a reasonable approximation of our standing as of the 2024 year-end.

As of the writing of this report, total operating expenditures were incurred at 99.0% of budget, for a small positive variance of \$60,684.58. At a high level, of the 12 Municipal departments, 9 came within 5% of their budgeted spend. The exceptions to this were as follows:

- 250 Clark: 5.8% over budget, due to expenditures incurred through, and offset by, the Senior's Active Living grant stream. With these expenditures excluded, the department came in 2.5% under budget.
- Environmental Services: 13.6% under budget, due to the cancellation of our landfill compaction contract mid-year as well as lower than budgeted grinding and cover material costs.
- Sportsplex: 15.2% over budget, driven by a significant overage in staffing wages and unbudgeted expenditures on the boilers, compressors, and lighting. Note that a portion of the wage overage will be eliminated once the payroll accrual entries are posted, as a result of decrease in banked overtime.

With respect to operating revenues, the Municipality posted excess non-tax operating revenues of approximately 18.8% over budget. For the second consecutive year, this was largely driven by the success of the Municipality's recreational programming and the effects of the 2022 implementation of our new, gradually increasing user fee structure. The Municipality posted new record revenues in several areas including 250 Clark programming, fitness memberships, landfill fees, Sportsplex ice rentals, and investment income. The TCCC recorded its highest ice rental revenues since 2015, and significant increases were also seen in the Sportsplex bar proceeds, building permit fees, and pool revenues.

As noted in the Municipality's Reserves and Reserve Funds and Surplus Management Policies, certain percentages of rental revenues and other fees generated are transferred directly to reserves as a forced saving mechanism. Any other positive variances are directly transferred into reserves; there will be no surplus rolled forward into the 2025 budget.

A further, more detailed analysis of the Municipality's current financial standing will be provided during the 2025 budget deliberations.

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
	TAXATION REVENUE		
10-10-51000	Residential & Farm Taxes	(4,442,879)	(4,476,900)
10-10-51010	Commercial & Industrial Taxes	-	-
10-10-51030	Railway	(6,856)	(6,856)
10-10-51160	Grants in Lieu - Power Dams	(50,652)	(50,652)
	Total Taxation Revenues	(4,500,387)	(4,534,407)
	Operating Grant Revenue		
10-10-51950	Province of Ontario	-	-
10-10-52020	Province of Ontario - OMPF	(1,033,300)	(1,033,300)
10-10-52025	Federal Grants	-	-
10-10-52035	Grants, Donations, Fundraising	(1,000)	(2,669)
	Total Operating Grant Revenues	(1,034,300)	(1,035,969)
	Licenses		
10-50-53000	Animal Licenses	(1,200)	(1,460)
10-10-53010	Lottery Licenses	(2,900)	(1,378)
10-10-53015	Marriage Licencing & Officiating Rev.	(14,900)	(13,140)
	Total Licenses	(19,000)	(15,978)
	Service Charges		
10-45-53500	Interest & Tax Penalties	(62,100)	(63,844)
10-45-53510	NSF Cheque Fees	(300)	(872)
10-45-53520	Interest Earned	(45,600)	(106,200)
10-10-53530	Eides Interest Earned-Ministry of Health Fund	-	-
10-50-53550	Provincial Offences	-	(900)
10-50-53560	Policing Detachment Revenues	(10,000)	(2,412)
10-50-53655	Parking Tickets/Court Fees	(500)	(10)
	Total Service Charges	(118,500)	(174,238)
	General Government		
10-10-54000	Administration Funds	(11,600)	(25,046)
10-65-57700	Municipal Logo Merchandise	(200)	(26)
10-10-54010	Tax Certificates	(4,400)	(3,745)
10-10-54030	Photocopies & Faxes & Oaths	(2,100)	(2,560)
	Total General Government	(18,300)	(31,377)
	250 Clark Street		
10-12-57040	250 Clark-Sponsorships and Donations	(2,500)	(21,187)
10-12-57041	250 Clark-Space/Room Rental	(26,500)	(32,034)
10-12-57042	250 Clark-Program and Event Revenue	(35,000)	(61,535)
10-12-57045	Fitness Centre @ 250 Clark	(38,900)	(51,648)
10-12-57580	GAP Program Revenue	(28,800)	(29,790)
	Total 250 Clark	(131,700)	(196,194)
	Protection to Persons and Property		

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
10-15-53030	Fire - Fees	(11,200)	(9,740)
10-15-55040	Fire- MTO Calls	(12,800)	(22,081)
10-15-55030	Fire- Letters and Inspections	(500)	(445)
10-45-54550	911 Service	(700)	(960)
10-15-54600	Nipissing Twp -fire agreement	(600)	(600)
Total Protection Services		(25,800)	(33,826)
	Building		
10-45-55000	Building Permits	(50,000)	(75,717)
10-45-55010	Building - Zoning Letters	(1,100)	(1,050)
10-45-55020	Building - Work Orders	(1,300)	(1,220)
Total Building		(52,400)	(77,987)
	Transportation		
10-20-55500	Transportation	(27,800)	(37,151)
Total Transportation		(27,800)	(37,151)
	Environment		
10-25-56200	Enviro-Lift Charges	(20,800)	(32,002)
10-25-56210	Enviro-Blue Boxes	-	-
10-25-56220	Enviro - Tags	(1,400)	(2,612)
10-25-56230	Enviro - Gate Receipts	(40,800)	(61,400)
10-25-56240	Enviro - Billings	(102,900)	(146,232)
10-25-56260	WDO Rebates	(62,400)	(65,102)
10-25-56268	Electronic Stewardship Rebates	(1,000)	-
Total Environment		(229,300)	(307,348)
	Health Services		
10-60-56500	Medical Centre Rent	(16,500)	(15,000)
Total Health Services		(16,500)	(15,000)
	Cemetery		
10-85-56530	Cemetery - Service Revenue	(20,700)	(22,896)
10-85-56540	Cemetery - Interest Income - C&M	(6,000)	(8,820)
Total Cemetery		(26,700)	(31,715)
	Social & Family Services		
10-65-57020	Trout Creek Seniors Hall	(1)	-
10-65-57030	Legion-Revenue	(1)	-
Total Social & Family Services		(2)	-
	Recreation and Cultural Services		
10-55-52000	Province of Ontario - Recreation	-	(6,000)
10-55-57490	Recreation Activities	(20,000)	(16,226)
10-55-57500	Park Rentals	(750)	(2,412)
10-55-57510	Pool Revenue	(13,500)	(19,577)
10-55-57550	Maple Syrup Festival	(34,800)	(48,301)
10-55-57570	Donations	(5,000)	(16,847)
Total Recreation & Cultural Services		(74,050)	(109,363)

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
	Trout Creek Community Centre		
10-75-53700	Ice Rentals	(52,000)	(68,022)
10-75-53710	Hall Rentals	(3,900)	(3,953)
10-75-53740	Canteen Proceeds-Downstairs	(500)	-
10-75-53750	Sign Rentals	(2,600)	(100)
10-75-53810	Socials Revenue	(27,000)	(29,084)
10-75-53815	Bar Revenues	(5,000)	(2,197)
	Total TCCC Revenues	(91,000)	(103,356)
	Sportsplex		
10-80-53700	Ice Rentals	(155,000)	(206,670)
10-80-53710	Hall Rentals	(1,000)	(1,791)
10-80-53750	Sign Rentals	-	-
10-80-53720	Booth Rental	(2,500)	(2,593)
10-80-53830	Other Revenues	-	(17,560)
10-80-53850	Curling Club	(19,500)	(19,520)
10-80-53856	Donations	(1,000)	-
10-80-53786	Bar Revenue-Sportsplex	(14,800)	(26,571)
	Total Sportsplex Revenues	(193,800)	(274,706)
	Planning & Economic Development		
10-70-58000	Planning Fees	(5,000)	(7,400)
	Total Planning and Economic Development	(5,000)	(7,400)
	Total Non-Tax Operating Revenues	(2,064,152)	(2,451,607)
	TOTAL OPERATING REVENUES	(6,564,539)	(6,986,014)
	General Government		
10-10-61000	Council Salaries	46,650	44,565
10-10-61020	Council - Other Expenses	5,100	5,437
10-10-61030	Donations	2,500	850
10-10-61050	Advertising	5,000	1,346
10-10-61500	Administration Salaries	406,300	402,904
10-10-61510	Admin-Benefits	33,500	28,161
10-10-61520	Admin-RRSP/OMERS	37,500	33,051
10-10-61530	Admin-Convention, Training	9,400	10,879
10-10-61540	Admin-Office Supplies, Copies	11,800	10,581
10-10-61545	Marriage Licencing & Officiating Exp.	4,800	3,493
10-10-61550	Admin-Telephones, cells, internet	4,300	4,364
10-10-61560	Admin-Audit & Legal	41,800	37,391
10-10-61570	Admin-Computers	87,100	89,786
10-10-61600	Admin-Postage/Courier/Copier	25,000	25,553
10-10-61610	Admin-Heat & Hydro	15,500	10,043
10-10-61640	Admin-Office & Equipment Maintenance	2,000	1,139
10-10-61650	Admin-Insurance	17,600	17,310
10-10-61660	Admin-Bank Charges & Interest	10,000	8,632
10-10-61670	Admin-Financial - Taxes Written Off	11,800	18,846

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
10-10-61675	Uncollectable Debt	2,000	-
10-10-61690	MPAC	54,411	54,411
10-10-61730	Memberships & Association Dues	5,800	5,504
10-10-68410	B.I.A. - Material/Supplies	4,200	4,247
Total General Government Expenses		844,061	818,493
250 Clark			
10-12-61500	250 Clark-Labour	87,900	95,557
10-12-61525	250 Clark-Janitorial Expense	12,300	7,364
10-12-61641	250 Clark-Building Maintenance	25,000	25,335
10-12-61650	250 Clark-Insurance	26,300	25,882
10-12-61753	250 Clark-Utilities	36,800	35,151
10-12-61754	250 Clark- Program Expenses	30,000	26,976
10-12-61755	250 Clark-Sponsored Program Expenses	1,000	21,977
10-12-61757	Fitness Centre @ 250 Clark Expense	4,900	1,481
10-12-67510	GAP Program Labour	23,200	23,740
10-12-67520	GAP Program Expense	3,000	1,537
Total 250 Clark Expenses		250,400	265,001
Fire Department			
10-15-61500	Fire Wages	82,900	96,720
10-15-62000	Fire Dept. - Answering Service	3,400	3,701
10-15-62010	Fire Dept.- Maintenance	60,300	52,884
10-15-62020	Fire Department - Insurance	33,950	33,437
10-15-62030	Fire Dept. - Trucks	15,000	16,752
10-15-62040	Fire Dept. - Equipment	21,100	22,026
10-15-62050	Fire Dept.- Gratuity/Wardens	51,250	51,249
10-15-62060	Fire Prevention	3,000	1,778
10-15-62061	Fire Dept- Training	10,000	3,280
10-15-62064	Fire Hydrants & Maintenance	15,000	1,140
Total Fire Department Expenses		295,900	282,969
Protection to Persons and Property			
10-50-62500	Policing - OPP	469,959	469,956
10-50-62510	Police Services Board	2,000	7,202
10-50-62555	911 and Signage	1,000	2,055
10-50-61500	Emergency Management- CEMC	109,800	103,095
10-50-62600	Animal Control	5,500	500
10-50-62585	By-Law/Property Standards Expense	3,000	3,266
10-45-62700	Building Inspector	130,900	128,762
10-45-62710	Building Inspector - Mat/Supplies	5,400	6,533
10-45-62715	CBO/Office Vehicle Expense	2,000	2,564
Total Protection Expenses		729,559	723,933
Transportation Services			
10-20-63000	Street Lighting-Labour/Cont.Serv.	40,850	40,680

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
10-20-63010	Street Lighting - Mat/Supplies	5,200	4,193
10-20-63020	Street Lighting - Power	16,800	16,665
10-20-63040	Public Works - Training & Development	15,000	6,734
10-20-61500	Public Works - Labour Expenses	681,800	681,914
10-20-63060	Public Works - Mat/Supplies	74,100	73,452
10-20-63062	Public Works Buildings Utilities	19,600	16,207
10-20-63065	Public Works Admin. Mat/Supplies	5,800	9,080
10-20-63070	Public Works-Health and Safety supplies	5,000	8,828
10-20-63075	Public Works- Fuel	107,600	80,103
10-20-63110	Sidewalks - Mat/Supplies	5,000	713
10-20-63210	Bridges & Culverts - Mat/Supplies	54,700	54,448
10-20-63230	Brushing - Materials/Supplies	19,000	8,533
10-20-63270	Roadside Maintenance - Mat/Supplies	23,500	14,721
10-20-63320	Hardtop Maintenance - Mat/Supplies	59,000	50,055
10-20-63370	Loose Top Maintenance-Mat/Supplies	106,500	97,388
10-20-63420	Winter Control - Mat/Supplies	100,100	88,141
10-20-63470	Safety Devices/CN - Mat/Supplies	29,000	28,907
10-20-63520	2011 Freightliner - Mat/Supplies	14,500	23,252
10-20-63540	2015 GMC 4X4 Truck -mat /supplies	6,100	1,611
10-20-63560	2013 Freightliner Truck - Mat/Supp	18,900	23,520
10-20-63580	2019 3/4 ton GMC-Mat/supp	2,500	1,762
10-20-63600	2015 GMC Truck - Mat/Supp	3,500	12,002
10-20-63626	Backhoe-CAT 420-material/supplies	16,000	14,326
10-20-63640	96 Backhoe - Materials/Supplies	2,000	4,458
10-20-63660	22 Grader - Mat/Supplies	10,000	9,422
10-20-63700	Steamer - Materials/Supplies	1,500	-
10-20-63710	Trackless - New - Material/Supplies	3,000	5,542
10-20-63720	Trackless - sidewalk sander- Mat/Supplies	5,000	8,331
10-20-63740	Lawn Equipment - Material/Supplies	5,000	5,552
10-20-63760	Other Equipment - Mat/Supplies	3,000	2,596
10-20-63780	2014 Freightliner - Mat/Supplies	18,500	17,405
10-20-63820	Downtown - Materials/Supplies	1,000	1,503
10-50-63900	Crossing Guard - Labour / Benefits	4,900	4,910
Total Transportation Services		1,483,950	1,416,956
Environmental Services			
10-50-64730	NB Mattawa Conservation Levy	422	395
10-25-64810	Garbage Collection - Mat/Supplies	2,000	1,947
10-25-64830	Garbage Vehicle Expense	17,700	17,027
10-25-64910	Landfill Site - Material/Supplies	57,000	34,597
10-25-64920	Landfill Site Equipment Expenses	31,800	21,188
10-20-63620	710 Backhoe - Material/Supplies	10,000	6,154
10-25-64930	Hazardous Waste	5,525	5,524
10-25-64940	Recycling Program	141,600	143,191
10-25-64965	Landfill Site Maintenance as per C of A	77,500	66,913
Total Environmental Services		343,547	296,936

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
	Health Services		
10-60-65000	Health Unit	110,919	110,919
10-60-65220	Land - Ambulance	121,359	121,359
10-70-68045	Medical Centre -Powassan Town Square	75,900	78,947
10-60-65350	North Bay Regional Health Centre	37,359	37,359
10-85-65110	Cemetery - Service Materials-Interment	7,900	6,640
10-85-65130	Cemetery- Maintenance Material	5,000	2,684
	Total Health Services	358,437	357,909
	Social & Family Services		
10-60-66100	District Social Services DSSAB	159,612	158,252
10-60-66200	Eastholme - Levy	127,101	127,101
	Total Social & Family Services	286,713	285,353
	Recreation & Cultural Services		
10-55-67005	Playground Inspection Expense	500	-
10-55-67010	Parks - Material/Supplies	15,200	16,754
10-55-67020	Parks - Canada Day	5,000	4,800
10-55-67030	Playground Equipment	3,000	-
10-55-67100	Pool - Labour	33,500	30,695
10-55-67110	Pool - Material and Supplies	15,000	10,696
10-55-67112	Pool Utilities	12,000	14,110
10-55-67115	Pool Chemicals	5,000	2,652
10-55-67210	Outdoor Rink - Materials/Supplies	1,000	-
10-55-67310	Beach - Material/Supplies	1,000	-
10-55-67410	S.H.C.C. Materials/Supplies	6,700	6,767
10-55-67500	Recreation - Fund Raising	500	21
10-55-67610	Recreation - General Exp.- Mat/Supplies	500	235
10-55-67650	Recreation Buildings. - Repair & Maint	3,000	1,063
10-55-67920	Recreation-Activities Expenses	17,600	15,936
10-65-66030	TC Seniors Hall	2,600	3,074
10-55-61052	Maple Syrup Festival expenses	26,200	33,986
10-65-67800	Library Levy	111,000	114,194
10-65-67680	Legion Building Labour/Mat/Supplies	25,900	24,487
10-65-61725	Municipal Logo Merchandise expense	1,000	-
	Total Recreation & Cultural Services	286,200	279,470
	Trout Creek Community Centre		
10-75-61500	TCCC Salaries	-	-
10-75-61800	Supplies	4,000	3,847
10-75-61820	Maintenance	28,000	33,577
10-75-61610	Hydro	29,800	33,738
10-75-61620	Natural Gas	8,300	5,871
10-75-61550	Telephone	3,300	3,231
10-75-61650	TCCC Insurance	14,700	14,466
10-75-61840	Socials Expense - Spring	10,300	9,502
10-75-61865	Bar Expenses	5,000	1,849
10-75-61870	Fees	1,000	720

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
Total TCCC Expenses		104,400	106,802
	Sportsplex		
10-80-61500	Salaries	262,400	318,384
10-80-61510	Benefits	16,500	17,215
10-80-61910	Clothing Allowance	1,000	-
10-80-61610	Hydro	106,800	112,576
10-80-61620	Heat-Natural Gas	21,700	20,546
10-80-61850	Canteen- Supplies	-	10,913
10-80-61920	Water and Sewer	8,700	8,614
10-80-61930	Zamboni-Repairs & Maintenance	15,000	7,850
10-80-61940	Equipment Repairs and Maintenance	25,000	25,408
10-80-61945	Equipment Supplies	3,500	1,728
10-80-61950	Building-Repairs and Maintenance	35,000	50,725
10-80-61960	Building-Supplies	3,500	4,604
10-80-61650	Insurance	31,900	31,389
10-80-61970	Mat Rentals	500	893
10-80-61982	Bar supplies /expenses	11,000	18,472
10-80-61550	Telephone	500	231
10-80-61555	Office Expenses	6,000	3,267
10-80-61985	Staff training	2,500	2,716
Total Sportsplex Expenses		551,500	635,531
	Planning & Economic Development		
10-70-68005	Planning Consultants	10,000	10,497
10-70-68010	Planning & Development - Mat/Supp	17,900	17,002
10-70-68020	Green Plan	305	305
Total Planning & Economic Development		28,205	27,804
	Debt Repayment		
10-10-61875	Term Loan- Principal	71,424	71,424
10-10-61876	Term Loan- Interest	22,501	23,101
10-10-61775	OSIFA Capital Loan Principal	88,256	88,256
10-10-61780	OSIFA Capital Loan Interest	27,816	28,543
10-12-61756	250 Clark Loan Payments- Principal	56,483	52,716
10-12-61751	250 Clark Loan Payments- Interest	77,557	73,496
10-15-62072	Fire Hall Loan Payment- Principal	34,407	38,174
10-15-62073	Fire Hall Loan Payment- Interest	47,039	53,221
10-15-62075	Fire Rescue Loan- Principal	30,000	30,000
10-15-62076	Fire Rescue Loan- Interest	4,909	4,934
10-20-63815	2022 Grader Loan Principal	53,306	53,189
10-20-63816	2022 Grader Loan Interest	20,625	20,742
10-25-64880	Compactor Loan- Principal	19,762	19,762
10-25-64885	Compactor Loan- Interest	2,980	2,985
10-75-61883	RINC Project-Loan Principal Expense	6,736	6,715
10-75-61884	RINC Project-Loan Interest Expense	133	110
10-80-61883	Construction Loan Principal	26,946	26,862
10-80-61884	Construction Loan Interest	530	440

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
Total Debt Repayment		591,410	594,669
	Operating Reserve Transfers		
10-10-63875	Transfer to Reserve - Election	6,250	6,250
10-20-63885	Transfer to Reserve - Accrued Pit Closure Costs	1,263	1,263
10-20-63880	Transfer to Reserve - Infrastructure Renewal	6,300	8,073
10-20-63865	Transfer to Reserve - Water Loan Repayment	40,000	40,000
10-25-64950	Landfill - Accrued Closure Costs	-	-
Total Operating Reserve Transfers		53,813	55,586
TOTAL OPERATING EXPENDITURES		6,208,095	6,147,410
NET OPERATING REVENUE- AVAILABLE FOR CAPITAL		(356,444)	(838,604)
	Capital Revenues		
10-10-99999	Prior Year Deficit (Surplus)	-	
10-10-51950	Province of Ontario	(536,080)	(472,017)
10-10-52025	Federal Grants	(35,120)	(3,816)
10-20-52040	Federal Grants - Infrastructure-Gas Tax	(187,700)	(155,790)
10-10-53650	Loan Proceeds- General Government	-	-
10-10-54060	Sale of Equipment	-	(735)
10-10-54510	Transfer From Reserves	(10,000)	-
10-15-53035	Fire Grant/Donations	-	-
Total Capital Revenues		(768,900)	(632,358)
	Capital Projects		
10-10-61055	Grant Expenses-modernization & efficiencies	-	
10-10-61680	Admin-Office Capital	42,900	42,037
10-10-61685	Reorganization Expenses	10,000	-
10-70-68140	Official Plan Development	7,700	2,770
	250 Clark		
10-12-61680	250 Clark-Building Capital	6,500	6,496
10-12-61758	Fitness Centre- Equipment Capital	5,600	5,641
	Fire Department		
10-15-62070	Capital - Fire Department	-	-
	Transportation		
10-20-63080	Public Works - Reports and Studies	64,100	64,852
10-20-63240	Capital- Bridges & Culverts	45,600	42,683
10-20-63375	Loose Top Maintenance- Gravel Resurfacing	292,000	261,408

ACCOUNT	DESCRIPTION	2024 BUDGET	2024 YTD (12/31)
10-20-63860	Capital - Materials/Supplies	120,100	93,874
10-20-63890	Capital	-	-
10-20-63895	Capital-Gas Tax Projects	152,900	134,127
	Environmental Services		
10-25-64840	Garbage - Capital	-	-
10-25-64860	Landfill- Capital	-	-
	Recreation Services		
10-55-67900	Recreation-Major Projects	223,600	154,880
10-75-61880	TCCC Capital	70,000	65,012
10-80-61880	Sportsplex Capital	36,000	50,128
Total Capital Projects		1,077,000	923,908
	Net Reserve Transfers		
10-15-62080	Fire Dept.- Transfer to Reserve	-	-
10-10-61710	Transfer to Reserve - Working Capital	48,344	48,344
10-10-61700	Transfer for Reserve - Operating Contingency	-	-
10-20-63880	Transfer to Reserve - Infrastructure Renewal	-	498,710
10-80-99999	Surplus/Deficit Account	-	-
Total Reserve Transfers		48,344	547,054
NET CAPITAL EXPENDITURES		356,444	838,604
BALANCE		-	0

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
(BARNES)
BYLAW NO. 2025-03**

Being a Bylaw to amend Bylaw No. 2003-38, as amended, the Zoning Bylaw for the Municipality of Powassan with respect to lands described as PT LT 25 RCP 320 PT 1 42R4645, EXCEPT PT 14 TO 16. 42R12151; S/T RO27765, (Civic Address: 44 Purdon Line), in the Municipality of Powassan.

WHEREAS the Council of the Corporation of the Municipality of Powassan is empowered to pass Bylaws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owners of the subject lands have filed an application with the Municipality of Powassan to amend Bylaw No. 2003-38, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Powassan deems it advisable to amend ByLaw 2003-38, as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. Schedule 'B' to Zoning Bylaw No. 2003-38 as amended, is hereby further amended by re-zoning affected lands described as PT LT 25 RCP 320 PT 1 42R4645, EXCEPT PT 14 TO 16. 42R12151; S/T RO27765, (Civic Address: 44 Purdon Line), in the Municipality of Powassan from Rural (RU) to Rural Exception Sixteen (RU-16) as shown hatched on Schedule 'A-1' attached hereto and forming part of this Bylaw.
2. Section 4.4.3 of Zoning Bylaw No. 2003-38 is hereby further amended by the addition of the following subsection:

4.4.3.16 Rural Exception Sixteen (RU -16) Zone

Notwithstanding the provisions of the Rural (RU) Zone, on lands described as PT LT 25 RCP 320 PT 1 42R4645, EXCEPT PT 14 TO 16. 42R12151; S/T RO27765, (Civic Address: 44 Purdon Line), in the Municipality of Powassan, an accessory farm dwelling shall be permitted.

In all other respects, the provisions of ByLaw 2003-38 shall apply.

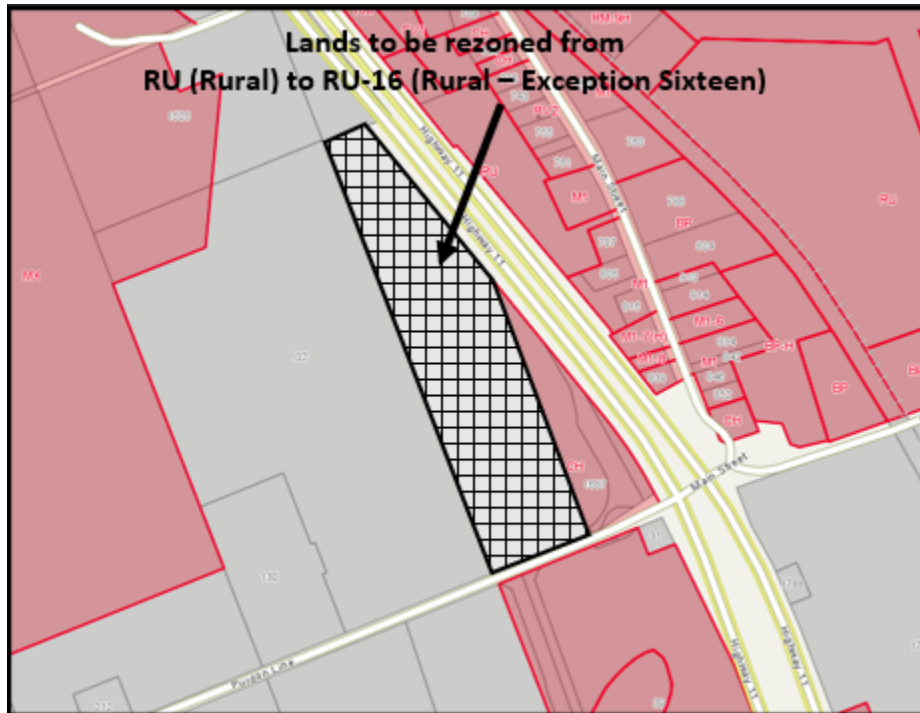
3. This Bylaw shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act, 1990.

READ a **FIRST** and **SECOND** time on the 4th day of February 2025 and to be **READ** a **THIRD** and **FINAL** time and considered passed in open Council on the 18th day of February 2025.

Mayor

Clerk

Schedule 'A-1'



Date: February 18, 2025

Moved by:

Seconded by:

WHEREAS the current provincial-municipal fiscal arrangements are undermining Ontario’s economic prosperity and quality of life;

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation;

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure;

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can’t afford to subsidize income re-distribution programs for those most in need;

WHEREAS the province can, and should, invest more in the prosperity of communities;

WHEREAS municipalities and the provincial government have a strong history of collaboration;

THEREFORE, BE IT RESOLVED THAT the Council for the Municipality of Powassan asks that the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; Minister of Municipal Affairs and Housing; the Minister of Finance; and to the Association of Municipalities of Ontario.

Carried Defeated Deferred Lost

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

A Social and Economic Prosperity Review: Let's Build a Stronger Ontario



Municipalities provide the services that Ontarians rely on every day. The fiscal framework that enables municipalities to do this work is broken. Failing to fix this problem fails residents, small businesses, health and public safety partners, and major industries.

AMO calls on Premier Ford to do what taxpayers expect – work together with municipal governments to get it done for Ontarians.

Strong and sustainable municipalities mean safe, healthy, affordable and prosperous communities through investments in what Ontarians care about most, including:

Housing

Addressing housing affordability and supporting growth

Municipalities own and operate half a trillion dollars of public infrastructure. Over the next 10 years, they are planning for more than \$250 billion of capital expenditures – with around \$100 billion related to growth.



Healthcare

Shortchanging municipalities shortchanges healthcare

In 2022, municipalities across Ontario spent \$3.3 billion on health despite only receiving \$1.8 in provincial grants. When public health, long-term care, and ambulance funding don't keep pace with need, we see the impacts in hospitals across the province.



Cost of Living

Higher property taxes aren't the answer

Ontario has the second highest property taxes in Canada and they continued to rise in 2024 as municipalities dealt with inflation, growth, and issues like homelessness. Property taxpayers – including seniors on fixed incomes and struggling small businesses – simply cannot afford to pay for more.



Public Safety

Maintaining public safety is a top priority

Municipal resources fund police forces. The impacts of inadequate approaches to mental health, addictions and homelessness challenges put police resources under strain.



Ontario municipalities need a strong provincial partner to help us meet the challenge.

AMO continues to ask the provincial government to sit down with municipalities and work together on a social and economic prosperity review. This should include a joint review of revenues, costs and financial risks, as well as an analysis of Ontario's infrastructure investment and service delivery needs.



The goal is to update the provincial-municipal fiscal relationship to support strong economic foundations, sustainable communities, and quality of life. While these conversations are already happening in the media and at dinner tables, AMO's Memorandum of Understanding with the provincial government is the ideal framework for a formal collaboration where we can work together to achieve real results for Ontarians. The municipal fiscal sustainability challenge is urgent, province-wide, and central to Ontario's social and economic prosperity.

Join Ontario's municipalities in this important initiative.



Working together, we can build a better Ontario.



Housing



Healthcare



Cost of Living

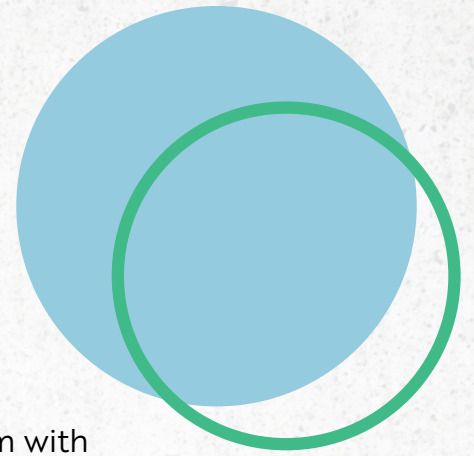


Public Safety

Social and Economic Prosperity Review



Association of
Municipalities
of Ontario



Executive Summary

Concern about the financial sustainability of municipal government in Ontario is nothing new. It's a systemic problem with a direct line to decisions made in the 1990s when the province downloaded a big portion of its budget deficit onto the shoulders of property taxpayers, including homeowners with fixed incomes and small businesses. In 2008, new arrangements bought some time for the province and municipalities, but time has now run out. The predictable consequences of the 1990s downloading, mixed with historic growth pressures and inflation, are playing out in municipal budgets across the province in 2024 and beyond.

These fiscal arrangements are not working for communities or the businesses and industries at the foundation of local economies. They are not working for property taxpayers during an affordability crisis. They are not working for the people experiencing homelessness, gridlock and declining infrastructure. They are not working for communities stepping up to prepare for the massive impacts of climate change. The province has recognized the unsustainable nature of current arrangements with its New Deal for Toronto. But these structural challenges extend well beyond Toronto's borders and impact every municipality – big and small – across the province.

That is why AMO wants to undertake a Social and Economic Prosperity Review. We are proposing a detailed and objective analysis of the current fiscal arrangements for services and infrastructure investment that is affordable for both orders of government and for taxpayers.

The current provincial government did not create this problem, but it has the resources and the wherewithal to solve it. People expect all orders of government to work together to tackle complex problems, make tough decisions and to provide the services people and businesses rely on. AMO is calling on the province to make this commitment in its 2024 Budget.

Ontario's municipalities are critical to economy and quality of life

A strong relationship between the Government of Ontario and its 444 municipal governments is the foundation for our collective prosperity. Municipal governments are a key partner in a resilient economy, investing revenues of almost \$65 billion in important public services and infrastructure each year. These investments in Ontario are equivalent to roughly one third of annual provincial spending.

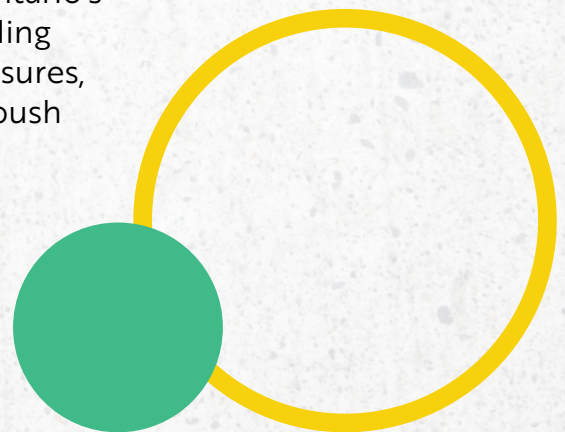
Ontario's municipalities own and operate nearly half a trillion dollars of infrastructure – more than both the provincial and federal governments – that is foundational to Ontario's economy and quality of life. Engaging in long-term processes to make the best possible decisions to manage these assets is a core municipal focus. Municipalities are constantly looking to the future to understand what infrastructure will be needed to support residents and the economy, and planning and investing to meet evolving needs.

Municipal governments provide critical services that Ontario's residents and businesses rely on most every day. They are responsible for land-use planning and development to build safe and complete communities with sound environmental management. They oversee important energy distribution and conservation activities that power communities. They fund the emergency services that keep residents and businesses safe.

As the level of government closest to the people, municipalities respond to increasing social pressures by delivering programs and services to support their residents at all ages and stages of life, including public health, long-term care, childcare and parks and recreation. These critical services drive inclusive growth and build the vibrant communities that make Ontario a great place to live, work and invest.

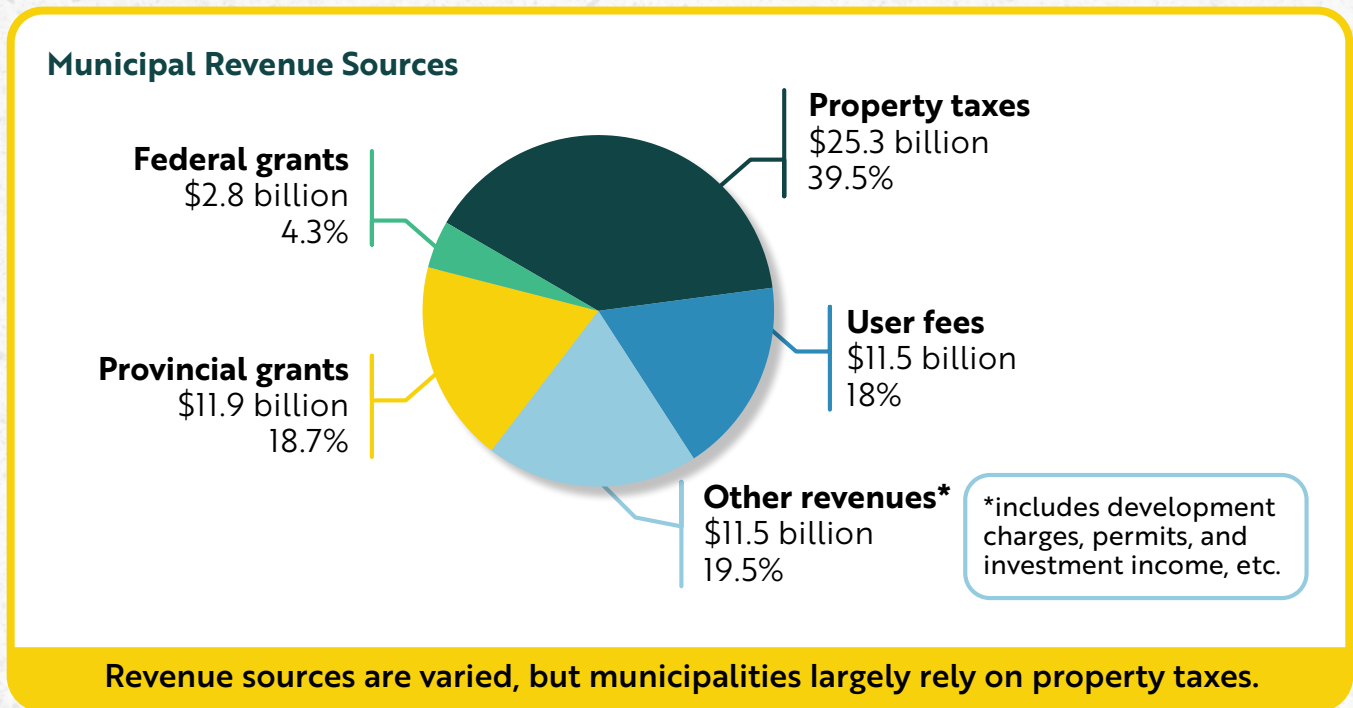
Ontario's municipal fiscal framework is failing residents, businesses and major industry

The fiscal framework that underpins municipalities' ability to deliver the infrastructure and services critical to Ontario's economic and social prosperity is broken. Long-standing structural problems have combined with growth pressures, economic factors, and provincial policy decisions to push municipalities to the brink.



Municipal revenues do not grow with the economy or inflation

Municipalities rely primarily on property taxes and user fees to generate the revenues needed to pay for important infrastructure and services.



Unlike income or sales taxes, property taxes don't grow with the economy or nominally with inflation. In 2022, annual average inflation was a historical 6.8%. While federal and provincial governments saw record revenue growth in 2022 driven by inflation and economic activity, municipalities were left to contend with the rising costs of labour, construction materials, and interest rates without a corresponding increase in revenues.

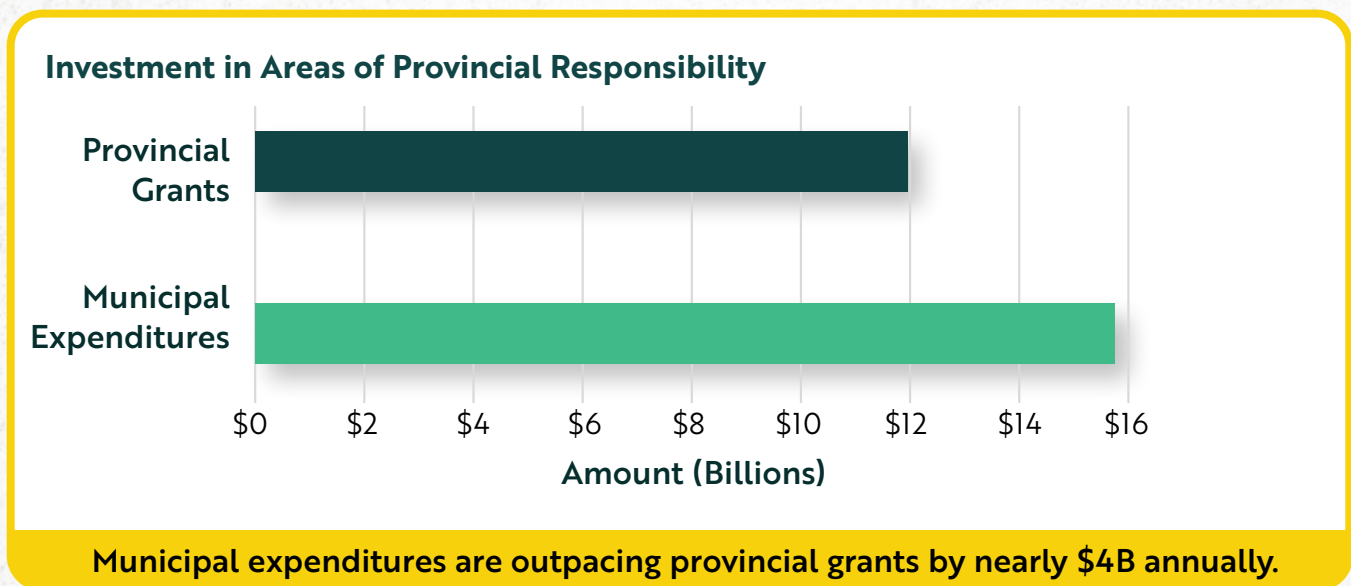
Most federal and provincial grants to municipalities don't grow with inflation either. Provincial funding for programs like the Ontario Municipal Partnership Fund (OMPF) help to support stronger, more resilient communities across Ontario. Since 2019, OMPF funding has remained stagnant at \$500 million a year and has not kept pace with inflationary pressures.

Municipalities subsidize the provincial treasury by almost \$4 billion a year

Almost one third of municipal annual expenditures pay for services that typically fall under provincial jurisdiction in other provinces.

Service	Municipal Expenditures (2022)
Housing	\$2.7 billion
Health services	\$3.3 billion
Social services	\$9.7 billion

Provincial contributions offset these costs – but only in part. As a result, in 2022, municipal expenditures in these areas outpaced provincial grants by \$3.8 billion *and growing*.



Municipal subsidies continue to accumulate. For example, communities in Ontario must cover 10% of hospital capital construction costs, and 100% of the costs of furniture, fixtures and equipment for new hospitals. AMO estimates that municipalities and property taxpayers are currently on the hook for more than \$400 million in hospital capital and equipment costs that should rightfully be funded by the provincial treasury.

Major investments from all orders of government are needed to fund unprecedented growth

Ontario's population is surging and will continue to grow as the federal government targets 500,000 new immigrants per year by 2025. To support this growth, municipalities are committed to doing everything they can to help the province's goal of building 1.5 million homes by 2031. This ambitious housing target depends on essential municipal infrastructure and the public investment to support it – from water systems to sewers, roads and transit systems, emergency service stations, waste management facilities, parks and community centres.

Municipalities across Ontario are working to plan what infrastructure is needed to support this growth and how to pay for it. Ontario's municipalities are planning for \$250 - \$290 billion in capital expenditures over the next decade – with around \$100 billion of that investment being connected to growth.

In the fall of 2022, Bill 23 fundamentally undermined municipal tools to finance growth, creating a \$1 billion annual hole in municipal balance sheets. In November 2022, the government committed to "keep municipalities whole" from the fiscal impacts of the bill. Unless fully offset, this will result in property tax increases, user fee hikes, and/or service reductions.

York Region's 2024 budget illustrates how growing needs and provincial policies are squeezing municipalities:

- **2024 Capital Budget: \$1 billion**
- **10-Year Capital Plan: \$11.6 billion**
- **Impact of Bill 23: \$700 million decrease in revenues over 10 years**
- **Impact of provincial housing targets: \$1.7 billion growth in 10-year capital plan to meet 60% of targets**
- **Unfunded capital to meet 100% of provincial housing targets: \$2.6 billion**

Growth is not the only infrastructure pressure that municipalities across the province face. In 2021, the Financial Accountability Office estimated that the cost to bring *existing* municipal assets to a state of good repair was approximately \$52 billion.¹ Municipalities have worked hard to make significant progress in the way that existing infrastructure assets are managed. The pressure to support growth cannot undermine the sound long-term management of existing assets.



¹Financial Accountability Office, Municipal Infrastructure (2021)

Municipalities can't – and shouldn't – fix Ontario's fraying social safety net on the backs of property taxpayers

Increasing demands on finances have not stopped municipalities from stepping up to address challenges as the government closest to the people. However, the financial tools available to municipalities were never intended to support income redistribution, resulting in growing unmet needs that are undermining Ontario's economic and social prosperity.

Homelessness has reached disastrous proportions in Ontario, with devastating impacts on people, communities, and businesses across the province. The challenge continues to grow in the face of skyrocketing food and shelter costs and a reluctance to reverse the policy choices of successive provincial governments over the past three decades that have contributed to the current crisis. Homelessness remains a challenge felt most by municipal governments, where municipalities are left to manage the symptoms of systemic challenges without the means to address root causes. This approach is both costly and ineffective.

While municipalities continue to spend approximately \$1 billion each year on community housing, there is existing – and growing – unmet needs for additional community housing stock. The Canadian Housing and Renewal Association recently determined that approximately 140,000 new deeply affordable units are needed in Ontario to approach the OECD average.² Investing in community housing is just that, an investment that pays returns in the form of economic productivity – but municipalities cannot do it alone.

Property tax is not an appropriate or sufficient revenue tool to generate funds for income redistribution programs such as social housing. Property taxpayers, including people on fixed incomes and struggling small businesses cannot afford to subsidize income redistribution for those most in need.

Demand outpaces housing options for our most vulnerable Ontarians. There are now nearly

1,400 encampments in municipalities across Ontario.

In the last five years, property taxpayers have seen a

200% increase in costs to support homelessness services in their communities.

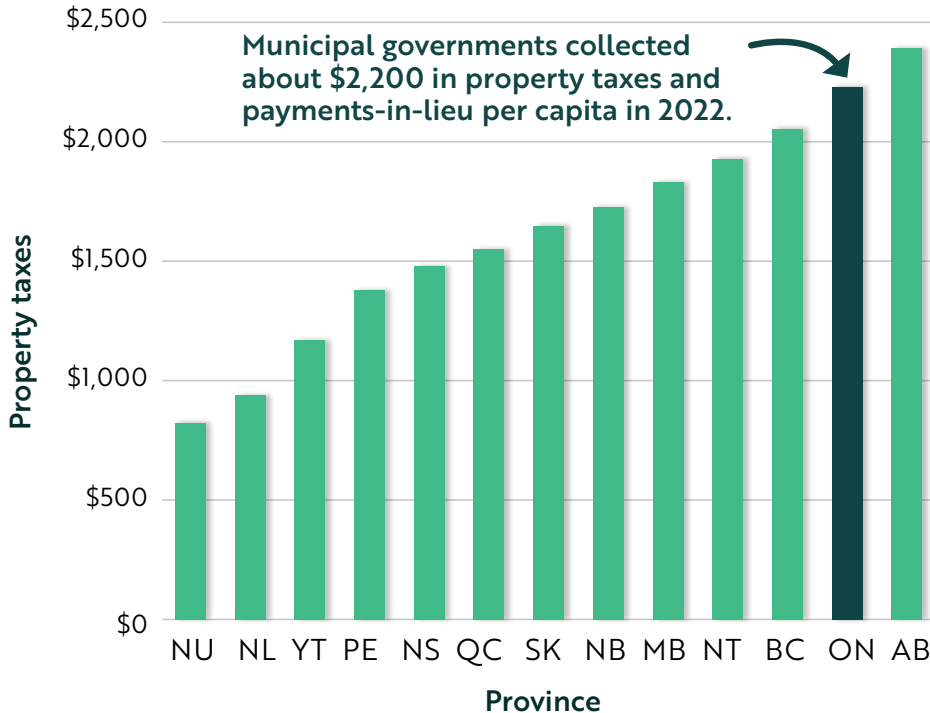


²The Impact of Community Housing on Productivity, Canadian Housing and Renewal Association (2023)

The time to update the provincial-municipal fiscal relationship is long overdue

As of 2022, property taxes in Ontario were already amongst the highest in the country at \$2,200 per capita.

Property Taxes Across Canada



Ontario's property tax rates already stand out amongst other provinces.

In 2024, many municipalities will be compelled to raise property taxes to address a “perfect storm” of factors – including inflation, interest rates, growth, ongoing subsidies to provincial responsibilities, and revenue gaps created by provincial policies. These increases will feed housing affordability challenges and will not be sufficient to put municipalities on a sustainable path.

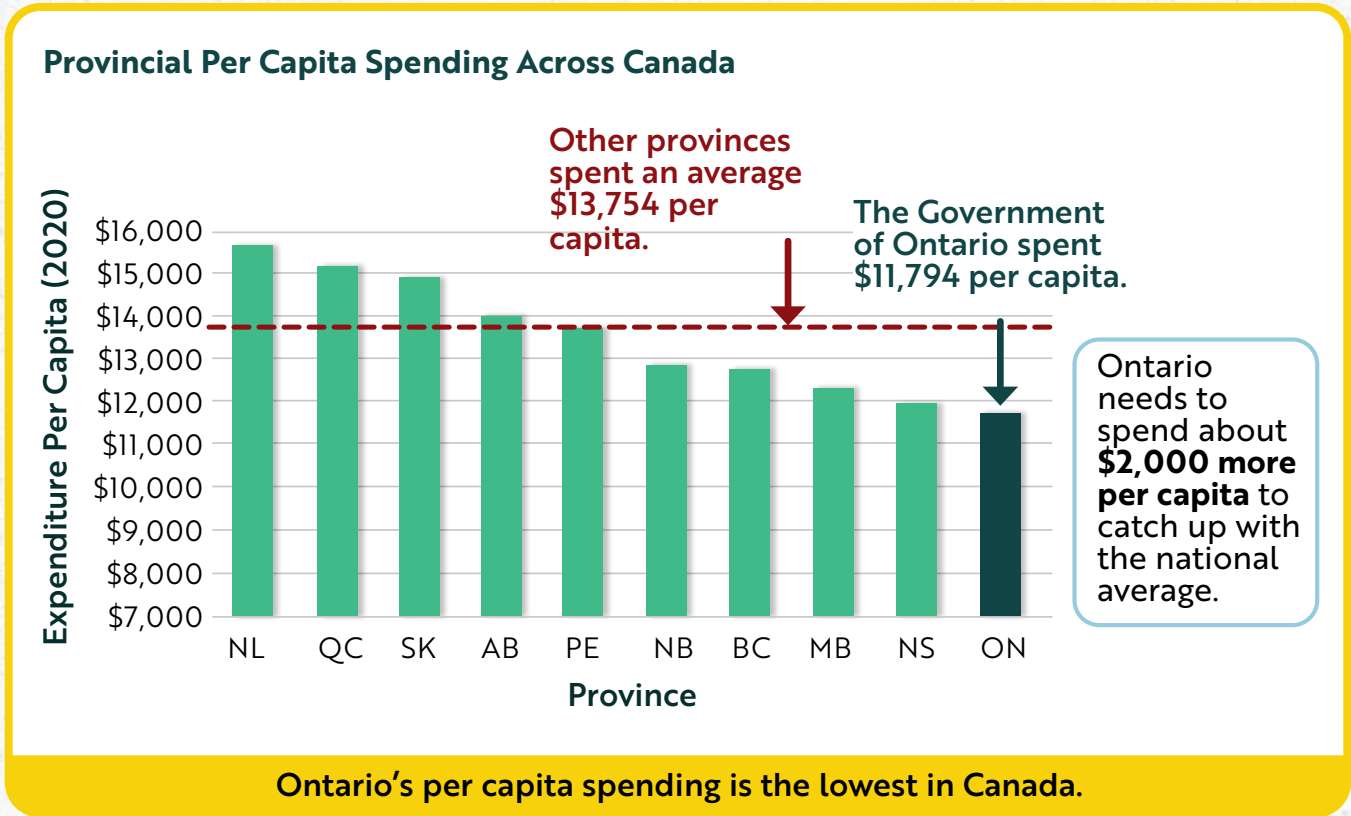
The province has suggested that municipalities are sitting on billions of dollars of reserve funds that can be exhausted to address pressures. The province knows this is false. Municipal reserves are mostly regulated by legislation and help ensure that municipalities can build and sustain critical infrastructure over the long term without significant fluctuations to property taxes. They are an important factor that enable municipalities to maintain overall fiscal health and access the limited borrowing that is allowable when appropriate. They cannot sustainably cover current commitments, new investments and ongoing fiscal needs.

The system is broken and needs to be fixed, or Ontario risks undermining the foundations of its prosperity.

The province can – and should – invest more in Ontario's prosperity.

Ontario has been under-investing in programs for years

Ontario's program spending is already the lowest in Canada at \$11,974 per capita. This is nearly \$2,000 lower than what other provinces are spending on average. In areas like post-secondary education, children and social services, and education – the foundations of economic competitiveness in a knowledge economy – the province's real per capita spending have all declined by over 10% since 2018.



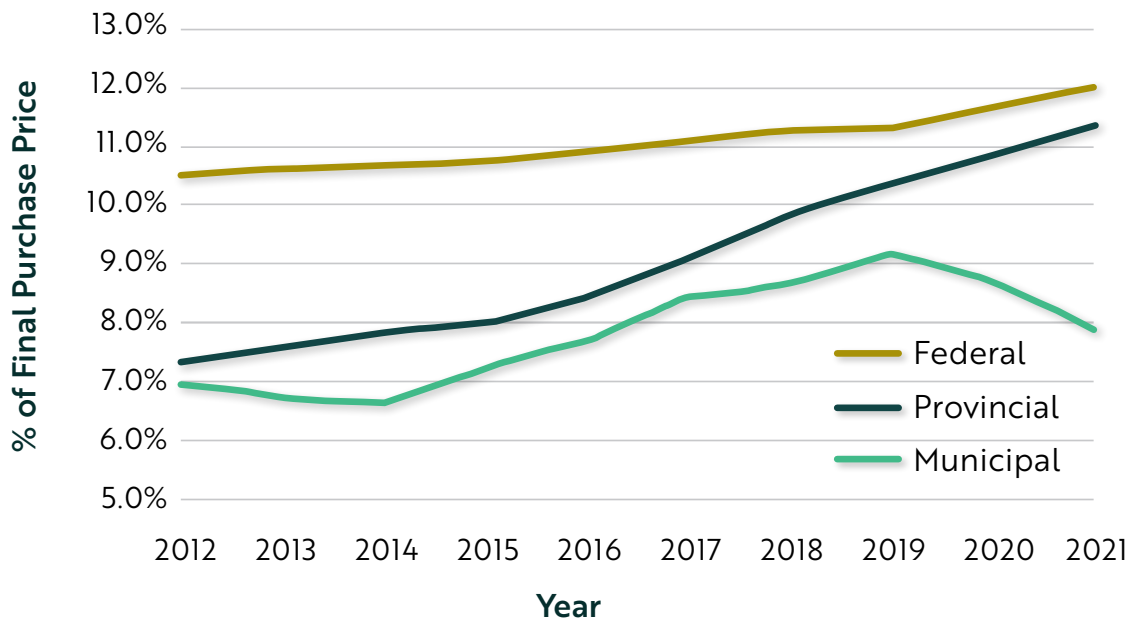
The 2021 Ontario Fall Economic Statement projected a 3% increase in year-over-year program expense growth. By contrast, Ontario's municipalities saw an 8% increase in operating expenses year-over-year over the same period, from 2021 to 2022.

Despite projected deficits, Ontario fiscal fundamentals remain strong

The Ontario government continues to maintain a strong fiscal position. For 2023-2024, the projected \$5.6 billion deficit includes a \$5.4 billion contingency fund and \$1 billion in reserves. According to the Canadian Centre for Policy Alternatives, deficit, debt-to-GDP ratios and the percent of revenues going towards interest payments are all at 10-year lows.³ Unlike municipalities, the province benefits from strong year-over-year revenue growth that grows with the economy.

The province continues to be a key beneficiary of housing market growth. For each new home built in Ontario, the federal and provincial governments take a share of 39% and 37% respectively of total taxes, compared to local governments' 24%.⁴ This includes the \$4.48 billion in provincial revenues from Land Transfer Taxes alone in 2022. As illustrated in the graph below, the provincial government's share of the purchase price of a new home has climbed steeply over the past 10 years – increasing by 55% compared to local governments' 13%.

Total Government Taxes in New Build Purchase Price



Municipalities in Ontario retain the lowest share of the total purchase price of a home.

³Canadian Centre for Policy Alternatives, Fall Update: Ontario's Projected Deficit is an Accounting Fiction (2023)

⁴Canadian Centre for Economic Analysis, An Uncomfortable Contradiction: Taxation of Ontario Housing (2023)

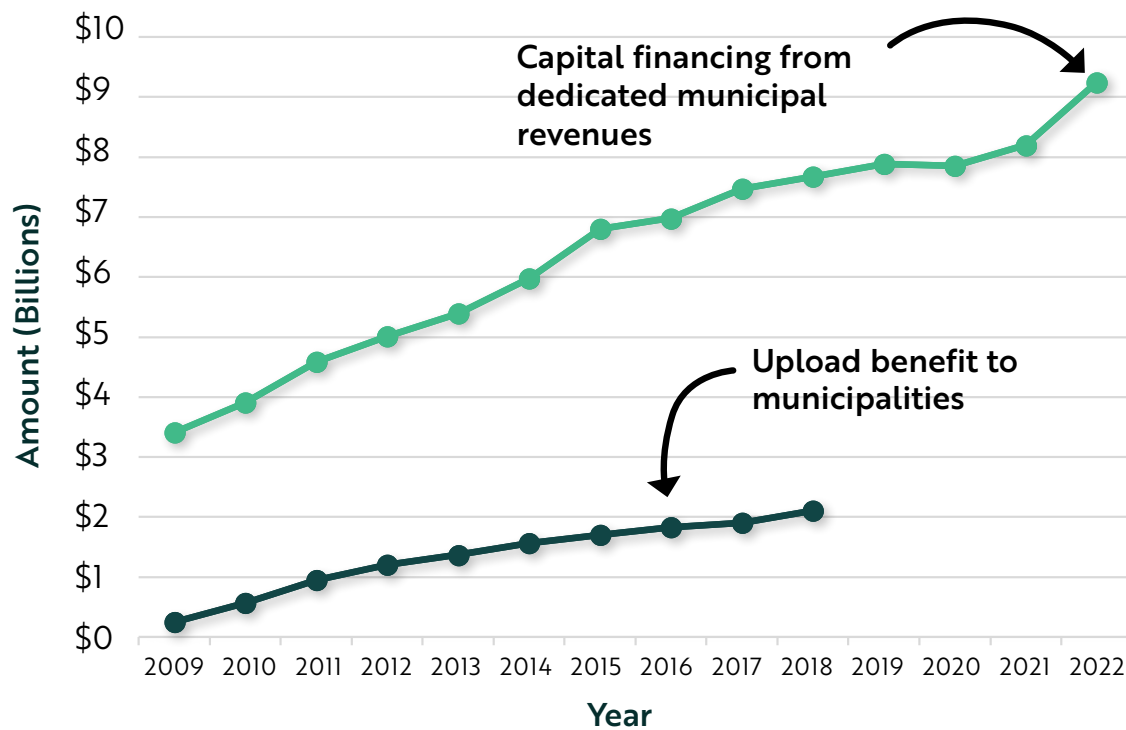
A Social and Economic Prosperity Review will put Ontario on a sustainable path

Ontario's provincial and municipal governments have a strong history of collaboration.

Municipalities and the provincial government have a strong history of working together to solve complex challenges and develop sound public policy. Throughout the COVID-19 pandemic, the provincial-municipal partnership saved lives and stabilized the provincial economy during unprecedented times.

In 2008, the province and municipalities listened and learned from one another as a part of the Provincial-Municipal Fiscal and Service Delivery Review to develop a shared vision to help rebalance roles, responsibilities and finances. Following the upload of \$2 billion in annual expenditures to the province, municipalities increased investments in infrastructure and put assets on a more sustainable path.

Municipal Investments in Infrastructure



Municipalities have invested upload savings into infrastructure.

A Social and Economic Prosperity Review

In October 2023, AMO asked the Premier, the Minister of Finance, and the Minister of Municipal Affairs and Housing to sit down with municipalities and work together on a social and economic prosperity review: a joint review of revenues, costs and financial risks and a detailed analysis of Ontario's infrastructure investment and service delivery needs.

This process would have the goal of updating the provincial-municipal fiscal relationship to support strong economic foundations, sustainable communities, and quality of life. It would be guided by the principles of:

- Fiscal sustainability for both orders of government
- Fairness and affordability for taxpayers and equity for communities
- Coordinated and timely infrastructure investment resilient to climate realities
- Increased housing supply and affordability
- Robust health and social services supporting increased economic participation
- Long term economic development and prosperity for Ontario and its communities
- Modern, effective and streamlined service delivery

The AMO vision would see provincial and municipal governments coming together to guide robust, joint analysis that considers evidence, balances different perspectives, and ultimately generates consensus on a path forward. AMO's Memorandum of Understanding with the provincial government provides an ideal framework under which this collaboration can occur.

AMO is calling on the provincial government to commit to this review as part of Budget 2024, with a view to developing a consensus report with recommendations by 2025. This review would build on the success of the Ontario-Toronto New Deal that recognized the unsustainability of current municipal-provincial relationships grounded in the downloading of the 1990s.

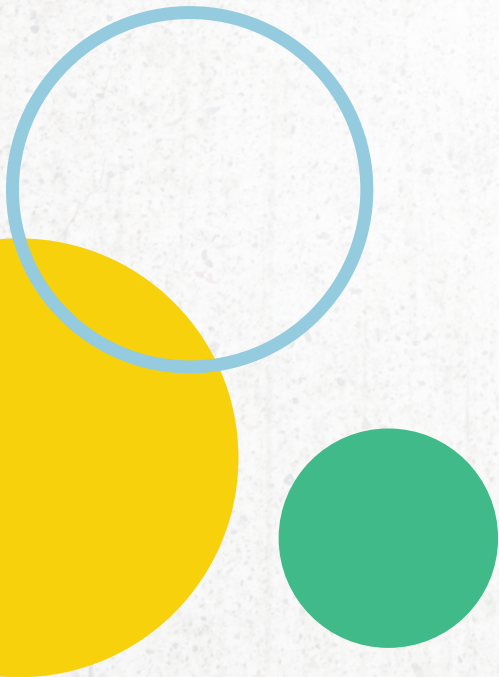
Conclusion

The municipal fiscal sustainability challenge is urgent, province-wide, and central to Ontario's ability to solve the housing and affordability crisis.

In the context of long-standing structural issues, current economic factors, and investments needed for growth, this conversation is overdue.

It will take leadership and resources from the province and municipalities to do this important work. But the benefits for sustainable communities, stronger economic foundations, and a better quality of life for all Ontarians are indisputable.

Join Ontario's municipalities in this important initiative. Working together, we can build a better Ontario.





Association of Municipalities of Ontario (AMO)

155 University Ave., Suite 800, Toronto, ON M5H 3B7

Telephone direct: 416-971-9856
Fax: 416-971-6191
Toll-free in Ontario: 1-877-426-6527
E-mail: amo@amo.on.ca
Websites: www.amo.on.ca

CONTRACT FORM

Project: Municipality of Powassan Landfill

Assignment: Powassan Landfill Annual Monitoring and Reporting - 2025, 2026 and 2027

Knight Piésold Reference Number: NB102-00309/15-A.00

The Following Items of Work:

The following outlines Knight Piesold's scope of work for the 2025, 2026 and 2027 Landfill Monitoring Program for the Powassan Landfill.

Task 100 - Project Management -3 years (\$12,400)

This task includes project management and administration for the Landfill Monitoring Program for 2025, 2026 and 2027. Included is a allowance of \$2,000 to support the Municipality with minor requests regarding management of the Landfill.

Task 200 - Sampling Program - 2025,2026 and 2027 (\$141,500)

KP will sample the existing monitoring wells at the Landfill site, as well as three (3) surface water sampling sites, provided that the sites are accessible and water is present. Two (2) residential wells will also be sampled as required by the MECP (residential wells will be sampled assuming the homeowners are available during each sampling event). The two (2) dedicated methane monitoring wells installed near the garage will be monitored for methane gas, as required by the MECP.

The sampling/monitoring will be completed three (3) times per year which includes the spring (May/June), summer (July/August) and fall (October/November). There will be a total of nine (9) sampling events over the three-year period consisting of 2025, 2026 and 2027. As required by the MECP, a minimum of 60 days will separate the sampling events. For budgeting purposes, we have assumed each sampling event will take a maximum of 3 days to complete based on past experience

For safety reasons (Numerous black bears near many of the monitoring wells), we will include a second person for each sampling event. Quality Assurance/Quality Control (QA/QC) samples will be collected for both groundwater and surface water (minimum 10% of total samples collected for each sampling event) and one blank sample (distilled water) and are included in the sampling program. New sample tubing and foot valves will be installed in each monitoring well prior to the spring sampling and removed after fall sampling is completed.

SGS Canada Inc. will analyze the samples and invoice the Municipality directly to avoid a 10% mark-up (not included within this budget estimate). The samples will be analyzed for the parameters as directed by the MECP including hydrocarbons for surface water.

Task 300 - Reporting - 2025, 2026 and 2027 Annual Reports (\$44,600)

The sampling programs completed in 2025, 2026 and 2027 will each be summarized in their respective Annual Landfill Monitoring Reports. Each report will include all sample results collected during that year, trend analyses of data from previous sampling events, conclusions and recommendations. An electronic version of the report (PDF) will be provided to the Municipality no later than January 31 of the year following the sampling program. This assumes that the laboratory results from the fall sampling are available by November 30 of each year.

The above is an estimate and is based on information known at the time of preparing the Scope of Work. Written approval will be obtained from the Municipality if more budget is required to complete the work. Actual time and disbursement costs will be invoiced to the Municipality.

No budget or time has been included for meetings with the Municipality to discuss the Annual Landfill Monitoring Report findings, and no budget or time has been included for a Landfill site visit with the Municipality. We would be pleased to accommodate such requests upon approval of a related budget.

Was Requested By: Fred Schmeltz

Of: Municipality of Powassan

By: Email


Billing Terms: Standard Local Rates

Time Charges: \$164,800.00 (CAD)

Disbursements: \$33,700.00 (CAD)

The Estimated Cost of the Work is:\$198,500.00 (CAD)

Prepared By: _____



Date: Jan 13, 2025

Steven Aiken

Approved by:



Craig Hall

Date:

Jan 13, 2025

On behalf of Municipality of Powassan I hereby direct Knight Piésold to proceed with the work described above and agree to the Terms and Conditions contained hereunder. No other terms and conditions subsequently issued shall be valid unless agreed upon in writing by both parties.

Signed:*

Date:

Position:

* Please sign and return this form to the originating Knight Piésold office.

GENERAL CONDITIONS OF CONTRACT

1. **EXTENT OF AGREEMENT** - These General Conditions of Contract set forth the terms and conditions pursuant to which Knight Piésold Ltd. ("**Knight Piésold**") will provide the consulting services described in the attached Contract Form (the "**Services**") to the identified client (the "**Client**") for the identified project (the "**Project**"). In the event that these General Conditions of Contract are included in a proposal ("**Proposal**"), then the Proposal shall further describe the Services, the Client and the Project to which these General Conditions of Contract shall apply. In the event of any inconsistency between the Proposal and these General Conditions of Contract, the terms of the Proposal shall govern. These General Conditions of Contract, the Contract Form and the Proposal (as applicable), constitute the entire agreement (the "**Agreement**") between Knight Piésold and the Client with respect to the Services, expressly superseding all prior agreements and communications (both oral and written) between Knight Piésold and the Client.
2. **STANDARD OF CARE** - Knight Piésold shall perform its Services with the level of engineering care, skill and diligence ordinarily exercised by members of the profession for services of a similar nature under similar conditions in the vicinity and at the time the Services are performed. This Agreement contains all of the express representations and warranties of Knight Piésold and the Client with respect to the performance of the Services. Except as expressly set out in this Agreement, there are no further representations, warranties or conditions of any kind, whether express or implied, statutory or otherwise, including any warranty of error-free operation.
3. **COMPENSATION** - The Client shall compensate Knight Piésold for all hours worked and other costs incurred at the rates and on the terms set out in this Agreement. Should the need for work beyond the scope of the Project or rework through no fault of Knight Piésold arise, Knight Piésold will notify the Client of the revised estimate for the Client's approval. Knight Piésold reserves the right to withhold continued performance subject to the approval of additional funding. Taxes and similar assessments, other than income taxes assessed on Knight Piésold, imposed by any federal, provincial, municipal or similar taxing authority, in connection with the Services will be charged in addition to fees and disbursements.
4. **TERMS OF PAYMENT** - Knight Piésold shall invoice the Client for Services performed under this Agreement and the Client shall pay such invoices upon receipt. Invoices not paid within 30 calendar days of the invoice date shall be subject to an interest charge of 1.5% per month from the date of billing until paid. No deduction or set-off shall be made by the Client from the fee payable to Knight Piésold.
5. **USE OF SUBCONTRACTORS AND SUBCONSULTANTS** - At any stage of the Services, Knight Piésold reserves the right to engage subcontractors and sub-consultants to perform services as Knight Piésold believes are in the best interests of the Client in performance of the Services.
6. **OWNERSHIP OF WORK PRODUCT** - All drawings, maps, plans, data, graphs, diagrams, reports, samples, specifications, manuals or other forms of materials and information required to be prepared by Knight Piésold pursuant to this Agreement (collectively, the "**Work Product**") shall remain the property of Knight Piésold. Knight Piésold hereby grants the Client a non-exclusive, irrevocable, perpetual and royalty-free license to use the Work Product only for the purpose of the Project. For certainty, the Client's license to use the Work Product as described in this Section does not include a right to receive from Knight Piésold any raw data files or background materials created or used in the preparation of the Work Product.
7. **IMPROPER USE OF WORK PRODUCT** - If the Client: (a) uses the Work Product or provides it to third parties for purposes other than in connection with the Project without Knight Piésold's prior written consent; or (b) alters the Work Product without Knight Piésold's prior written consent, then the Client will indemnify Knight Piésold against claims and costs (including legal costs) associated with such improper use or alteration, and Knight Piésold will not in any way be responsible for the consequences of any such improper use or alteration.
8. **INSURANCE** - Knight Piésold shall carry and maintain the following insurance for this Project, subject to such insurance being available to Knight Piésold on commercially acceptable terms: (a) worker's compensation insurance; (b) general liability insurance with limits of not less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate; (c) automobile bodily injury liability and property damage liability insurance covering automobiles owned or hired by Knight Piésold with a limit of not less than \$1,000,000 per occurrence; and (d) professional liability insurance with limits of not less than \$1,000,000 per occurrence and \$1,000,000 in the aggregate.
9. **INDEMNITY** - Knight Piésold shall indemnify the Client, its officers, employees and agents (collectively, the "**Client Parties**") from and against all liabilities, damages and costs incurred by the Client Parties as a result of third party claims brought or made against the Client Parties for personal injury, including death or property damage, to the extent arising as a direct result of the negligent acts or omissions of Knight Piésold in the performance of the Services, except to the extent any such liability, damage or cost is caused or contributed to by the Client Parties, or any one of them.
10. **EXCLUSION OF LIABILITY** - Subject to Section 9, Knight Piésold shall not be responsible for and has no liability with respect to any liabilities, damages or costs incurred by the Client Parties as a result of third party claims brought or made against the Client Parties, arising, directly or indirectly, solely as a result of the performance of the Services by Knight Piésold under this Agreement, and the Client shall indemnify and hold harmless Knight Piésold, its officers, employees and agents from and against any liabilities, damages and costs incurred by Knight Piésold as a result of such third party claims.
11. **LIMITATION OF LIABILITY** - Notwithstanding any other provision of this Agreement Knight Piésold's liability for claims which the Client has or may have against Knight Piésold or Knight Piésold's employees, agents, representatives, subcontractors and sub-consultants relating to the Services, whether arising in contract, tort, statute or otherwise, will be limited:
 - a. to claims brought within one year after completion of the Services or the earlier termination of this Agreement; and
 - b. to an aggregate total of \$250,000.

No officer, employee or agent of Knight Piésold shall have any personal liability to the Client, its directors, officers or employees in respect of any claim whether arising in contract, tort, statute or otherwise arising from or related to the Services.
12. **CONSEQUENTIAL DAMAGES** - Neither party is liable to the other party for special, punitive, contingent, indirect, consequential or pure economic loss or damage, including without limitation loss of use, profit, revenue, earnings, business interruption, expected savings or other commercial economic losses of any kind, whether or not such losses or damages were foreseeable and whether or not the parties were advised of the possibility of them.
13. **FORCE MAJEURE** - If either party to this Agreement is prevented from, or delayed in, performing any of its obligations by reason of force majeure, then such party shall not be liable to the other for its failure to perform, or for its delay in the performance of, its obligations hereunder and shall be excused punctual performance of such obligation for the period of time that the event of force majeure remains in effect. As used herein, "**force majeure**" shall include, but not be limited to: war, hostilities, acts of foreign enemy, invasion, warlike operations, acts of terrorism, civil war, civil disobedience, blockade, regional or global epidemic or pandemic, bad weather, earthquake, flood, fire or other natural physical disaster, and strike, lock out or other industrial concerted action by workers. In no event shall lack of finances or inability to perform because of the financial condition of either party constitute force majeure on the part of such party.
14. **TERMINATION** - This Agreement may be terminated by either party upon 14 days' written notice to the other upon which Knight Piésold shall perform no further services other than those considered necessary by Knight Piésold to close out its Services and place its files in an order satisfactory to protect its professional liability.
15. **ASSIGNMENT** - Without the prior written agreement of the other party, neither party shall be entitled to assign its interest in this Agreement.
16. **RESPONSIBILITY** - Knight Piésold shall not be responsible for and has no liability with respect to the design or completion of work that is dependent upon or completed by the Client or third parties not under the direct control of Knight Piésold nor is Knight Piésold responsible for or have any liability with respect to any damages resulting therefrom.
17. **MUTUAL RESPECT** - The parties shall mutually respect the relationship between the employer and all employees of either party. In recognition of this, in the event that either party offers employment to any employee of the other party during and within six months of the completion of the Services performed under this Agreement, such party shall be liable for and shall pay to the other party an amount equal to six months' salary of the relevant employee.
18. **CONFIDENTIALITY** - Information and materials in any form concerning the Client, the Project or the Services which are disclosed to, obtained or generated by Knight Piésold in performance of the Services shall not be disclosed to third parties by Knight Piésold or by its employees, agents, representatives or sub-consultants, without the prior written consent of the Client. Excluded from this restriction is any information and materials that: (a) Knight Piésold can demonstrate was in its possession prior to the disclosure to it for performance of the Services; (b) was, or has since become, available to the general public through no disclosure by Knight Piésold; (c) to the knowledge of Knight Piésold, was rightfully received by Knight Piésold from a third party without breach of any obligation of confidence by such third party; or (d) Knight Piésold is required by law to disclose. Should Knight Piésold fail to comply with the provisions of this Section 18, the Client may terminate this Agreement upon written notice to Knight Piésold.
19. **DISPUTES** - All disputes relating to or arising out of this Agreement (each, a "**Dispute**") shall be resolved in accordance with the following procedure: (a) a party with a Dispute may, at any time, deliver written notice to the other party describing the Dispute (a "**Dispute Notice**"); (b) within 14 days of the delivery of a Dispute Notice, or such other time as the parties may agree in writing, senior representatives of the parties shall meet and make all reasonable efforts to resolve the Dispute (the "**Settlement Meeting**"); (c) if the Dispute has not been resolved within 14 days after the Settlement Meeting, or such other time as the parties may agree in writing, the Dispute shall be settled by mediation; and (d) if within seven days of completion of the mediation the Dispute is not settled by agreement, then either party may request the other party to agree to settle the Dispute by binding arbitration, or may without further notice commence litigation.
20. **APPLICABLE LAW** - This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.



Chief of Police – North America
 Chef de la police – Amérique du Nord
CN
 935 de La Gauchetière Street West/Ouest
 Montréal, Québec, H3B 2M9
 Canada
 T 514-399-6220

Corporate Headquarters
Siège Social Corporatif
 935 de La Gauchetière St. W
 3rd Floor/étage
 Montreal, Quebec
 H3B 2M9, Canada

Regional Headquarters
Siège Social Regional
 17641 South Ashland Ave
 2nd Floor/étage
 Homewood, Illinois
 60430, United States

DIVISIONS:

Pacific/Pacifique
 11717 – 138th Street
 Surrey, British Columbia
 V3R 6T5, Canada

Mountain/Montagne
 10229 – 127th Avenue
 Edmonton, Alberta
 T5E 0B9, Canada

Prairie
 821 Lagimodiere Blvd
 Winnipeg, Manitoba
 R2J 0T8, Canada

Great Lakes/Grands Lacs
 1 Administration Road
 Vaughan, Ontario
 L4K 1B9, Canada

Champlain
 4500 Hickmore Street
 Montreal, Quebec
 H4T 1K2, Canada

North/Nord
 700 Pershing Avenue
 Pontiac, Michigan
 48340, United States

Central/Centrale
 15840 West Avenue
 Harvey, Illinois
 60426, United States

South/Sud
 2921 Old Horn Lake Road
 Memphis, Tennessee
 38109, United States

CN Emergency Communication
Centre / Centre de
Communication D'urgence du CN

1-800-465-9239 (option 3)

January 22, 2025

Dear Mayor Peter McIsaac,

On behalf of CN and Operation Lifesaver Canada (OL Canada), we would like to extend our sincere appreciation to you and your community for officially proclaiming Rail Safety Week in 2024 and recognizing its significance.

We are pleased to enclose a **Rail Safety Ambassador Certificate** to acknowledge your commitment. We hope that you will display it proudly!

At CN, safety is a core value and it is only by working together that we will be able to achieve our ambition of eliminating incidents and accidents in the communities across North America where we live, work, and play.

Working with OL Canada, which is also dedicated to getting to zero rail-related crossing and trespassing incidents, partners like you play a critical role in further enhancing rail safety in Canada.

We are truly grateful for your support and look forward to continuing our partnership into 2025 and beyond.

For additional information about rail safety in your community, please contact our Public Inquiry Line at 1-888-888-5909. For general rail safety information and resources, we welcome you to visit cn.ca/railsafety or operationlifesaver.ca.

Wishing you a happy and safe New Year,

Janet Drysdale
 CN Senior Vice-President and
 Chief Stakeholder Relations Officer

Stephen Covey
 CN Chief of Police and
 Chief Security Officer

Chris Day
 Operation Lifesaver
 Interim National Director

Leading CN to be the safest and most secure railway in North America.

Faire du CN le chemin de fer le plus sûr et le plus sécuritaire en Amérique du Nord.



RAIL SAFETY AMBASSADOR

THIS CERTIFICATE IS PRESENTED TO THE

Municipality of Powassan

*for outstanding leadership and support in promoting the importance of rail safety
in your community. Congratulations for your commitment to rail safety!*



A handwritten signature in black ink, appearing to read 'Stephen Covey'.

Stephen Covey
Chief of Police and Chief Security Officer

January 22, 2025

Date

February 2025

February 2025

March 2025

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31				1
						2
						3
						4
						5
						6
						7
						8
						9
						10
						11
						12
						13
						14
						15
						16
						17
						18
						19
						20
						21
						22
						23
						24
						25
						26
						27
						28
						29
						30
						31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 26	27	28	29	30	31	Feb 1
2	3	4	5	6	7	8
		Council	Recreation Committee meeting			
9	10	11	12	13	14	15
			NBMCA	DSSAB	Winter Carnival	
16	17	18	19	20	21	22
Winter Carnival	Family Day - office closed	Council mv - 6:00 - Council	Eastholme MAPLE SYRUP MEETING - 6:00		Golden Sunshine Housing Copr.	
23	24	25	26	27	28	Mar 1
	Library Board					